# INFORMATION TO OFFERORS OR QUOTERS SECTION A - COVER SHEET

1. SOLICITATION NUMBER 2. (X one)

a. SEALED BID

b. NEGOTIATED (RFP)

N00167-98-R-0003

c. NEGOTIATED (RFQ)

#### INSTRUCTIONS

NOTE THE AFFIRMATIVE ACTION REQUIREMENT OF THE EQUAL OPPORTUNITY CLAUSE WHICH MAY APPLY TO THE CONTRACT RESULTING FROM THIS SOLICITATION.

You are cautioned to note the "Certification of Non-Segregated Facilities" in the solicitation. Failure to agree to the certification will render your reply nonresponsive to the terms of solicitations involving awards of contracts exceeding \$25,000 which are not exempt from the provisions of the Equal Opportunity clause.

"Fill-ins" are provided on the face and reverse of Standard Form 18 and Parts I and IV of Standard Form 33, or other solicitation documents and Sections of Table of Contents in this solicitation and should be examined for applicability.

See the provision of this solicitation entitled either "Late Bids, Modifications of Bids or Withdrawal of Bids" or "Late Proposals, Modifications of Proposals and Withdrawals of Proposals."

When submitting your reply, the envelope used must be plainly marked with the Solicitation Number, as shown above and the date and local time set forth for bid opening or receipt of proposals in the solicitation document.

If NO RESPONSE is to be submitted, detach this sheet from the solicitation, complete the information requested on reverse, fold, affix postage, and mail. NO ENVELOPE IS NECESSARY.

Replies must set forth full, accurate, and complete information as required by this solicitation (including attachments). The penalty for making false statements is prescribed in 18 U.S.C. 1001.

3. ISSUING OFFICE (Complete mailing address, including Zip Code)

Carderock Division Naval Surface Warfare Center Code 3322: Kathy Bonturi, Building 121, Room 200 9500 MacArthur Boulevard

4. ITEMS TO BE PURCHASED (Brief description)

Engineering Support Services in the Area of Hydromechanics of Towed Systems

5. PROCL	JREMENT	INFORMATION	(X and	complete as	applicable)	

5. PF	PROCUREMENT INFORMATION (X and complete as applicable)							
X	a. THIS PROCUREMENT IS UN	RESTRICTED						
	b. THIS PROCUREMENT IS A	% SET-ASIDE FOR ONE OF THE	FOLLOWING (X one). (See Section I of the Table of Contents in					
	(1) Small Business	(2) Labor Surplus Area Concerns	(3) Combined Small Business/Labor Area Concerns					

#### 6. ADDITIONAL INFORMATION

Your attention is directed to the following:

- 1. Section H It has been determined by the Contracting Officer that an Organizational Conflict of Interest restraint is applicable to this procurement. Specifically, FAR 9.505-1 Providing Systems Engineering and Technical Direction; FAR 9.505-2 Preparing Specifications or Work Statements; and FAR 9.505-4 Obtaining Access to Proprietary Information. Accordingly, a Conflict of Interest provision is included in Section H.
- 2. Section I A Small Business, Small Disadvantaged and Women-Owned Small Business Subcontracting Plan is required if the offeror is a large business in accordance with Clause No. 52.219-9.
- 3. Section L Preparation of Proposals and Identification of Uncompensated Overtime.
- 4. Section M Evaluation Factors for Award.

#### 7. POINT OF CONTACT FOR INFORMATION

a. NAME (Last, First, Middle Initial)

BONTURI, KATHLEEN C.

c. TELEPHONE NUMBER (Include Area Code and Extension) (NO COLLECT CALLS) (301) 227-1302

b. ADDRESS (Include Zip Code)

9500 MacArthur Blvd

Code 3322

West Bethesda, MD 20817-5700

e. OTHER (Specify)			
9. MAILING LIST INFORMATION (X one)			
YES NO WE DESIRE TO BE RET	AINED ON THE MAILING	LIST FOR FUTURE PROCUREMENT OF THE TY	PE OF TIME(S) INVOLVED.
10. RESPONDING FIRM			
a. COMPANY NAME	b. ADDRE	SS (Include Zip Code)	
c. ACTION OFFICER			
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# **B** – Supplies or Services and Prices/Cost

<u>ITEM</u>	SUPPLIES/SERVICES	<u>OTY</u>	<u>UNIT</u>		<b>AMOUNT</b>
0001	Engineering and Support Services in the Area of Hydromechanics of Towed, Marine, and Oth Systems in accordance with the Statement of W in Section C		1t	Estimated Cost: Fixed Fee: Cost Plus Fixed Fee:	\$
0002	Data in accordance with the DD Form 1423 atta to the contract OR to the individual delivery ord			*NSP	*NSP
0003	Support Costs at actual costs plus applicable indirect cost rate. Support costs consist of the following:	1	lt	**NTE	\$3,000.000.00
	Travel (estimated at \$1,000,000.00) Computer Costs (estimated at \$500,000 Materials (estimated at \$1,500,000.00)	0.00)			
0004	Subcontract Costs at actual cost plus applicable indirect cost rate	1	lt	**NTE	\$ 800,000.00
			То	otal Estimated Cost: \$ Fixed Fee: \$	

Total Cost Plus Fixed Fee: \$

Contract Type: This is an Indefinite Delivery/Indefinite Quantity, Cost Plus Fixed Fee (Completion) type contract which provides for the issuance of Delivery Orders during the period from date of award of the contract through five years thereafter.

This contract does not incorporate any options.

As referred to in paragraph (b), clause no. 52.216-22, entitled "Indefinite Quantity", the contract minimum quantity is a total of \$25,000.00 worth of orders; the maximum quantity is the Total Cost Plus Fixed Fee Amount. The maximum quantity is not to be exceeded without prior approval of the Procuring Contracting Officer (PCO).

Overtime premiums, if any, will be specified in individual delivery orders. Payment of amount in excess of that specified in the delivery order will not be made unless approved in writing by the Contracting Officer.

The Government shall have unlimited rights in technical data delivered under this contract. Unlimited rights as defined in clause 252.227-7013, incorporated by reference in this contract, means the right to use, duplicate, release, or disclose technical data or computer software in whole or in part, in any manner whatsoever, and to permit others to do so.

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<sup>\*</sup>NSP = Not Separately Priced, included in the cost of CLIN 0001

<sup>\*\*</sup>NTE = Not to Exceed

# **SECTION C – Descriptions and Specifications**

# HYDROMECHANICS OF TOWED SYSTEMS STATEMENT OF WORK

Research and Development (R&D) of towed, and marine, and other systems requires specialized instrumentation, electronics, and special purpose handling systems for experimental programs aboard high-speed towed platforms and in the laboratory environment. The Contractor shall provide the labor and materials necessary to perform the following tasks as assigned. Work to be performed shall be subject to task assignments to be issued by the Naval Surface Warfare Systems, Carderock Division (NSWCCD) in the form of delivery orders. The assignments shall define the work to be performed and shall specify the costs estimated to complete each task. Such task assignments shall be within the scope of the work set forth below:

- a. Compute the two or three dimensional configurations of a cable in a current. The analysis must incorporate state-of-the-art loading functions and account for non-homogeneous cables with various elasticities, current gradients, and speed as a function of depth, and hydrodynamic side loading.
- b. Compute the dynamic response of cable networks to transient and periodic excitation in the ocean environment using the SEADYN or other dynamic cable model. Examples include the loading on and resulting trajectory of a mooring cable during the free descent of its anchor at deployment or the trajectory of a towed body behind a towship accelerating in speed and/or direction.
- c. Compute the dynamic response of a single-leg (one and two stage) mooring and non-homogeneous multi-leg mooring for any water depth.
- d. Compute the configuration of a drifting buoy with an arbitrary number of cable elements and instruments suspended in a current profile.
- e. Compute the dynamic components displacement, velocity, acceleration, and tension of a buoy with an arbitrary number of cable segments with boundary conditions of driving force (i.e., surface follower or piercer), inertia, damping, and external restoring force subject to oscillating motions on the cable. Compute platform motion for input to model.
- f. Compute the configuration and tension distribution of the MK 103 Airborne Mechanical Minesweeping System, Depth Control Rapid Deployment Mine Sweep, A/N37U-1 Mine Clearing Set, Two-Helicopter Sweep, and similar systems with theories and computations applicable to ship systems. The analysis must account for various float, otter, depressor, and cutter conditions, as well as non-homogeneous sweep wires, and hog and sag.
- g. Compute the configuration and tension distribution of the Floating Wire Antenna System with and without the lifting buoy while accounting for non-homogeneous cables. Collect and process environmental data such as sea state (i.e., wave height and direction) and current speed and direction.
- h. Compute the response of the sweep system and the mine mooring cable during a mine engagement. The analyses will be done for airborne and shipborne mechanical sweeps, with both bare and abrasive sweepwire.

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- i. Evaluate the static and dynamic response for a surface ship or submarine towed by a tug (i.e., surface or submerged). This will address both the tug, tow, and towline.
- j. Use statistical analysis to reduce hydrodynamic and/or aerodynamic data to empirical formulas with error limits for inclusion in marine system error budgets. Plot the data and fitted formulas for visual comparison.
- k. Devise and conduct experiments, analyze data, and develop hydrodynamic loading functions for various types of cables, faired towlines, and towed systems. This may include providing and/or preparing towlines, bodies, and handling equipment for experiments, sea trials, or fleet installation. Installation of bonded cable restrainer rings, special holders, and markings may also be required.
- l. Combine the results from computer models of cable systems with corresponding experimental measurements using computer plotting capability to access hydrodynamic cable forces in terms of standard empirical loading formulas or evaluate the reliability of the model results.
- m. Design, develop, and demonstrate specialized electronics and microcomputer based instrumentation for data acquisition, telemetry, control systems and special purpose test facilities and handling equipment necessary for at-sea and laboratory evaluations of cable towed, moored systems, and special marine and aviation systems projects. Telemetry systems will include voltage level, current loop, frequency shift keying, and fiber optic methodologies. The handling equipment shall be suitable for deploying, retrieving, and storing various types of cable systems for incorporating various motion compensation techniques where required. Laboratory test facilities shall include equipment's for both static and dynamic testing of models and full scale devices and equipment's in both water and wind tunnels. In the performance of this task, on-site inspection and the collection of design data may be required.
- n. Design and demonstrate the operation of various components for marine and aviation systems such as moored, towed and various ship systems. The design effort may include both the hydrodynamic design to meet the speed, depth, and other performance requirements as well as the mechanical design to provide for fabrication drawings. Examples of towed and moored components include but are not limited to: controllable depressors, autonomous vehicles, submarine communication buoys, minesweeping otters, depressors, and air maskers. Performance of this task will require, but shall not be limited to, conventional metal fabrication techniques as well as high strength reinforced laminates (employing fiberglass, graphite, and armid fiber, etc.), aluminum and titanium welding, titanium and MP-35 machining and forming, and syntactic foam molding.
- o. Analyze, reduce, and review data for Marine & Aviation Department projects. Prepare data tables, graphs, illustrations, and text on suitable plates that could be used for reports, viewgraphs, brochures, and papers for symposia.
- p. Provide technical specifications, test plans, program plans, presentations, Design-to-Cost (DTC) estimates, design reviews, engineering drawings, engineering change proposals, technical reports, and other technical documents.
- q. Identify and resolve systems problems within the Marine & Aviation Department. This will require experience with IVDS, MK 103, AN/BSQ-5, A/N37U-1, CAM, MDR, PTB, MATSS, ISMS and AN/BRR-6 as a minimum and may require placing a team of engineers/technicians in the field and at-sea to accomplish equipment modification, rental of support ships, and providing diver support.
- r. Perform analyses of the static and hydrodynamic performance of specific fairing shapes, towed body designs, mooring suspensions, and other cable systems. These analyses will include, but not be limited

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to, the effects of currents, vibrations, bending, handling, and towing or suspension techniques.

- s. Provide consultation in the problem areas of marine and aviation systems and towlines, with emphasis on design analyses, handling systems, engineering materials, hydroacoustics, systems engineering, reliability, maintainability, ocean and marine engineering and naval architecture.
- t. Develop the theory and technology for attaching fittings to unconventional and non-metallic cable members containing copper and fiber optic conductors working over sheaves and winches.
- u. Provide support for project planning, management and execution of R & D of marine and aviation systems programs. Events in the development process and experimental methods must be planned, monitored, measured, and controlled in terms of a parameter common to technical disciplines involved. Within these task areas, elements can be expected to include but not be limited to numerous facets of program/project management support such as planning to establish key objectives; specifying system and subsystem tests; designate platform requirements; schedule target dates; provide alternatives and options; develop resource distributions, including manpower, materials, and facilities; plan projects; conduct meetings; design reviews; and assure adherence to performance reports and milestones.
- v. Evaluate the static and dynamic responses in various seaways of pump floats, skimmer barges, and other types of surface or subsurface recovery devices, when towed, moored, streamed or deployed from a surface craft or aircraft.
- w. Provide support in the area of Manned/Unmanned Underwater and Surface Vehicles and Subsystems (Arrays, Buoys, Towlines, Drogues, Moorings, Lateral Launch Devices, Handling Gear, Etc.). This support shall include the vehicles, vehicle support systems, control systems, subsystems and handling system design, fabrication and testing. These vehicles and subsystems may include the IVDS, VDTA, LBVDS, MK 103, AN/BSQ-5, AN/BRR-6, A/N37U-1, CAM, MDR, PTB, MATSS, LPH Launcher, PTB, TVDS, ISMS and others.
- x. Provide support focused on facility assignments, reviews, design and testing of tasks associated with emerging programs in the Marine & Aviation Department. These emerging programs include marine environmental protection, ocean energy generation systems, and other programs which relate to the general areas of hydrodynamics and hydromechanics.

#### **KEY PERSONNEL**

# 1. <u>Principal Engineer</u> - (2 resumes)

Should have a BS degree in engineering, and 15 years of experience in hydrodynamics and hydromechanics as applied to research and development of marine systems. The principal engineer should be experienced in managing projects and programs by actively participating in the planning, design, study, test, analysis and evaluation associated with the research and development of such systems. In addition, the principal engineer should have experience in planning, coordinating, and directing complex, multi-facetted programs through subordinate project managers. Experience should be shown in towed array systems, towed mine sweeping systems, towed depressor and submarine communications buoy systems, bare and faired cable handling systems, and buoy and ship moorings.

# 2. <u>Senior Engineer</u> - (3 resumes)

Should have a BS degree in engineering, and 10 years experience in hydrodynamic,

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hydromechanics and electronics as applied to research and development of marine systems. The senior engineer should be experienced in towed arrays systems, towed mine sweeping systems, towed depressor and submarine communications buoy systems, bare and faired cable handling systems, and buoy and ship moorings. In addition, the senior engineer should be experienced in conducting performance assessments, trade off studies and feasibility studies in at least 5 of the above areas, and experience as project manager directing other engineers and technicians in research and development activities. Experience should also be shown in theoretical and analytical aspects of R&D through development of algorithms, special analysis, computer simulation, system software and hardware-software interface.

#### 3. Engineer – (3 resumes)

Should have a BS degree in engineering, and 8 years experience in the solution of problems and analyses associated with the research and development of marine systems. The engineer should also have specific experience in cable systems as applied to sonar, communications, and ocean engineering, as well as experience in applications orientation involving design, systems engineering, and test and evaluation. Experience should also be shown in project management to the extent of planning and leading various aspects of research and development.

## 4. <u>Intermediate Engineer</u> – (3 resumes)

Should have a BS degree in engineering, and 4 years experience in solution of problems and analyses associated with research and development of marine systems. The intermediate engineer should show specific experience in cable systems as applied to sonar, communications, and ocean engineering. In addition, the intermediate engineer should show experience in applications orientation involving design, systems engineering, test and evaluation, and project management in planning and leading various aspects of an R&D effort.

# 5. Engineer Scientist I – (2 resumes)

Should have a MS degree in engineering, with 20 years or more diversified experience in hydrodynamics, hydromechanics, and hydroacoustics as applied to research and development of marine systems. The engineer scientist should be experienced in design and experimental techniques associated with bare and faired towlines, high speed towed arrays, analysis of cable strumming, and design and installation of deep sea moors. In addition, the engineer scientist should be experienced in handling equipment and automatic controls for towed systems, minesweeping, and submarine communications.

#### 6. Engineer Scientist II – (2 resumes)

Should have a BS degree, and 15 years of applicable diversified experience in hydrodynamics, hydromechanics, and hydroacoustics of marine systems. The engineer scientist II should show background emphasis on one or more physical sciences or mathematics. In addition, the engineer scientist II should show competence in the aspects of hydromechanics, hydrodynamics, or hydroacoustics of towed arrays, bare and faired towlines, high-speed towed systems, deep sea moors, and handling equipment automatic controls for towed systems. Experience should be shown in conceiving test techniques in shore facilities and at-sea trials.

#### NON-KEY PERSONNEL - No resumes required

#### 1. <u>Junior Engineer</u> - (2 people)

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Should have a degree in engineering or technical school equivalent and have 2 years experience in the solution and analyses of problems in hydrodynamics, or mechanics, or electronics associated with the research and development of marine systems. Independent and supervised work experience should include data collection, the generation of computer programs, and the analysis and design of cable systems.

# 2. <u>Senior Engineering Technician</u> - (1 person)

Should have 6 years experience or combination of technical school plus work experience totaling 4 years. Mechanical specialty with some electronics experience. The senior engineering technician should be experienced with all metal and woodworking equipment, welding both arc and heliarc, and high strength reinforced plastic laminates and syntactic foam and be capable of independent trouble shooting. In addition, the senior engineering technician should show experience in fabrication and assembly of towed and moored system components and must understand theoretical as well as practical operation. The senior engineering technician should work independently, and may direct other technicians.

#### 3. <u>Engineering Technician</u> – (1 person)

Should have 4 years of experience or technical school plus work experience totaling 2 years. The engineering technician should be familiar with metal and woodworking equipment, and reinforced plastics and syntactic foam. In addition, the engineering technician can assemble and test components.

#### 4. Systems Analyst – (1 person)

Should have a degree in business and 5-8 years experience in procurement and purchasing, contract and subcontract management, cost management/control, project scheduling, logistics analyses/support tasks. Independent and supervised work experience should include purchasing/procurement duties, supplier interface, cost and schedule management support, and review of reports and procedures.

#### 5. Technical Writer/Editor – (1 person)

Should have a degree in a scientific discipline or equivalent years in military or on-the-job experience. Under general supervision, prepares tech manuals or reports on complex systems and research projects from raw engineering data. Schedules work effort through illustrating, composition, and printing. Must be experienced with NSWCCD report format.

#### 6. Technical Illustrator – (1 person)

Should have 5-8 years experience or formal training and experience. Should be familiar with schematics, drawings for technical reports, all methods of visual communication and artist concepts. Should be able to translate rough sketches into presentable form for graphic presentation.

#### 7. Drafter – (1 person)

Should be a graduate of an accredited technical institute or have completed at least 2 years of college level technical subject matter, plus possess6-8 years of experience as a mechanical or

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electrical engineering designer and draftsman. Should be able to comprehend circuit drawings, schematics, and mechanical layouts assembly drawings. Emphasis in experience should be in the design of towed arrays, cable systems, high-speed towing systems, moors, diving sleds and depressors.

# 8. <u>Publication Coordinator</u> (Executive Secretary) – (1 person)

Should be a high school graduate plus a degree of typing skills and ability to coordinate assembly of large numbers of documents within the same time frame. Under general supervision types and organizes rough manuscripts into final tech manual, reports, or proposal format. Maintains, controls, and files all documents.

#### 9. <u>Publication Aide</u> – (1 person)

High school graduate preferably with 1 full year study above high school level. One year appropriate experience.

# 10. Reproduction Equipment Operator - (1 person)

High school plus 3-4 years of closely related print shop experience. Under general supervision, operates offset reproduction equipment in preparation of printed matter. This may involve two-sided printing and use of more than one color. Should be able to operate other standard reproduction equipment such as plat makers and binding equipment.

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# **SECTION D - Packaging and Marking**

The items to be delivered under this contract shall be prepared, packaged, packed, marked, and delivered in accordance with the contractor's standard commercial practices.

# **SECTION E - Inspection and Acceptance**

#### CLAUSES INCORPORATED BY REFERENCE

52.246-5 Inspection Of Services Cost-Reimbursement APR 1984

#### **SECTION F - Deliveries or Performance**

#### CLAUSES INCORPORATED BY REFERENCE

52.242-15	Stop-Work Order Alternate I (APR 1984)	AUG 1989
52.247-34	F.O.B. Destination	NOV 1991
52.247-55	F.O.B. Point For Delivery Of Government-Furnished Property	APR 1984

#### CLAUSES INCORPORATED BY FULL TEXT

# 52.211-8 TIME OF DELIVERY (JUN 1997)

(a) The Government requires delivery to be made according to the following schedule:

The ordering period under the resultant contract will be for five (5) years from the date of award. Specific delivery requirements will be indicated in individual delivery orders when they are issued.

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#### **SECTION G - Contract Administration Data**

#### CLAUSES INCORPORATED BY REFERENCE

252,242-7000 Postaward Conference

**DEC 1991** 

#### CLAUSES INCORPORATED BY FULL TEXT

# 5252.232-9001 SUBMISSION OF INVOICES (COST-REIMBURSEMENT, TIME-AND-MATERIALS, LABOR-HOUR, OR FIXED PRICE INCENTIVE) (JUL 1992)

- (a) "Invoice" as used in this clause includes contractor requests for interim payments using public vouchers (SF 1034) but does not include contractor requests for progress payments under fixed price incentive contracts.
- (b) The Contractor shall submit invoices and any necessary supporting documentation, in an original and copies, to the cognizant Defense Contract Audit Agency (DCAA) at the following address:

(to be inserted at the time of award)

unless delivery orders are applicable, in which case invoices will be segregated by individual order and submitted to the address specified in the order. In addition, an "INFORMATION ONLY" shall be submitted to:

(to be inserted at time of award)

The COR shall report any discrepancies or adjustments to the designated payment office cited in block 12 of the resultant SF 26.

Following verification, the cognizant DCAA office will forward the invoice to the designated payment office for payment in the amount determined to be owing, in accordance with the applicable payment (and fee) clause(s) of this contract.

- (c) Invoices requesting interim payments shall be submitted no more than once every two weeks, unless another time period is specified in the Payments clause of this contract. For indefinite delivery type contracts, interim payment invoices shall be submitted no more than once every two weeks for each delivery order. There shall be a lapse of no more than calendar days between performance and submission of an interim payment invoice.
- (d) In addition to the information identified in the Prompt Payment clause herein, each invoice shall contain the following information, as applicable:
  - (1) Contract line item number (CLIN)
  - (2) Subline item number (SLIN)
  - (3) Accounting Classification Reference Number (ACRN)
  - (4) Payment terms
  - (5) Procuring activity
  - (6) Date supplies provided or services performed
  - (7) Costs incurred and allowable under the contract
  - (8) Vessel (e.g., ship, submarine or other craft) or system for which supply/service is provided

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- (e) A DD Form 250, "Material Inspection and Receiving Report" is **not** required.
- (f) A Certificate of Performance is **not** required.
- (g) The Contractor's final invoice shall be identified as such, and shall list all other invoices (if any) previously tendered under this contract.
- (h) Costs of performance shall be segregated, accumulated and invoiced to the appropriate ACRN categories to the extent possible. When such segregation of costs by ACRN is not possible for invoices submitted with CLINS/SLINS with more than one ACRN, an allocation ratio shall be established in the same ratio as the obligations cited in the accounting data so that costs are allocated on a proportional basis.
- (i) When a vendor invoice for a foreign currency is provided as supporting documentation, the Contractor shall identify the foreign currency and indicate on the vendor invoice the rate of exchange on the date of payment by the Contractor. The Contractor shall also attach a copy of the bank draft or other suitable documents showing the rate of exchange. The contractor shall provide an English translation if the vendor invoice is written in a foreign language.

# REPORTING REQUIREMENTS (JUN 1996) (NSWCCD)

A status report shall be submitted on a monthly basis to the Procuring Contracting Officer, Contracting Officer's Representative, Ordering Officer (if applicable) and Administrative Contracting Officer. The report shall provide the number of hours expended, the total cost incurred to date, data status and delivery status.

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#### **SECTION H - Special Contract Requirements**

#### CLAUSES INCORPORATED BY REFERENCE

none

#### CLAUSES INCORPORATED BY FULL TEXT

# PAYMENT OF FIXED-FEE UNDER COST-PLUS-FIXED-FEE (COMPLETION) INDEFINITE QUANTITY CONTRACTS (JUN 1996) (NSWCCD)

- (a) The orders issued under this contract shall be of the cost-plus-fixed-fee completion form. This pricing form provides for payment to the contractor of a negotiated fee that is fixed at the inception of the order. In as much as the orders are issued under the authority of the base contract, the fee fixed for individual orders will be distributed at the same proportional rate to the estimated cost of the order as the fixed-fee is proportional to the estimated cost in the base contract. This method of fee distribution is for administrative convenience and is not establishing the fee amount on the estimated cost of each order since the fee established in the base contract was established by use of weighted guidelines or competitive cost realism.
- (b) The fixed fee does not vary with actual cost, but may be adjusted as a result of changes in the work to be performed under the order. The order shall require the contractor to complete and deliver the specified end product (e.g., a final report of research accomplishing the goal or target) within the estimated cost, if possible, as a condition for payment of the entire fixed fee. However, in the event the work cannot be completed within the estimated cost, the Government may require more effort without increase in fee, provided the Government increases the estimated cost.
- (c) In addition, this contract does not allow for the application of fee on Support Cost items. Therefore, ceilings established for Support Costs shall be identified as "not-to-exceed" items and should be tracked separately. Should the estimated costs associated with the labor portion (i.e., not identified as Support Cost items) of any order be reduced, the fee shall be reduced accordingly even if there is not overall reduction in the total estimated cost of the order.

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# **SECTION I - Contract Clauses**

# CLAUSES INCORPORATED BY REFERENCE

52.202-1	Definitions	OCT 1995
52.203-3	Gratuities	APR 1984
52.203-5	Covenant Against Contingent Fees	APR 1984
52.203-6	Restrictions On Subcontractor Sales To The Government	JUL 1995
52.203-7	Anti-Kickback Procedures	JUL 1995
52.203-8	Cancellation, Rescission, and Recovery of Funds for Illegal or Improper	
<b>50.002.10</b>	Activity	TANI 1007
52.203-10	Price Or Fee Adjustment For Illegal Or Improper Activity	JAN 1997
52.203-12	Limitation On Payments To Influence Certain Federal Transactions	JUN 1997
52.204-2	Security Requirements	AUG 1996
52.204-4	Printing/Copying Double-Sided on Recycled Paper	JUN 1996
52.209-6	Protecting the Government's Interest When Subcontracting With Contractors Debarred, Suspended, or Proposed for Debarment	JUL 1995
52.211-5	Material Requirements	OCT 1997
52.211-15	Defense Priority And Allocation Requirements	SEP 1990
52.211-13	Audit and RecordsNegotiation	AUG 1996
52.215-2 52.215-8	Order of PrecedenceUniform Contract Format	OCT 1997
52.215-8 52.215-11		OCT 1997
	Price Reduction for Defective Cost or Pricing Data – Modifications Subcontractor Cost or Pricing Data – Modifications	
52.211-13	<u> </u>	OCT 1997
52.215-14		OCT 1997
52.215-15	Termination of Defined Benefit Pension Plans	OCT 1997
52.215-18	Reversion or Adjustment of Plans for Postretirement Benefits (PRB) Other Than Pensions	OCT 1997
52.215-21	Requirements for Cost or Pricing Data Than Cost or Pricing Data—	OCT 1997
	Modifications Alternate II (OCT 1997)	
52.216-7	Allowable Cost And Payment	APR 1998
52.216-8	Fixed Fee	MAR 1997
52.217-8	Option to Extend Services	AUG 1989
52.219-8	Utilization of Small, Small Disadvantaged and Women-Owned	JUN 1997
	Small Business Concerns	
52.219-9	Small, Small Disadvantaged and Women-Owned Small Business	AUG 1996
	Subcontracting Plan Alternate II (MAR 1996)	
52.219-16	Liquidated Damages - Subcontracting Plan	OCT 1995
52.222-3	Convict Labor	AUG 1996
52.222-20	Walsh-Healy Public Contracts Act	DEC 1996
	Note: applies to CLIN 0003 only	
52.222-28	Equal Opportunity Preaward Clearance Of Subcontractors	APR 1984
52.222-35	Affirmative Action For Special Disabled And Vietnam Era Veterans	APR 1998
52.222-36	Affirmative Action For Handicapped Workers	APR 1984
52.222-37	Employment Reports On Special Disabled Veterans And Veterans Of	APR 1998
	The Vietnam Era	
52.223-2	Clean Air And Water	APR 1984
52.223-5	Pollution Prevention and Right-to-Know Information	APR 1998
52.223-6	Drug Free Workplace	JAN 1997
52.223-14	Toxic Chemical Release Reporting	OCT 1995
252.223-7006	Prohibition On Storage And Disposal Of Toxic And Hazardous Materials	
52.225-10	Duty-Free Entry	APR 1984
52.225-11	Restrictions On Certain Foreign Purchases	OCT 1996
52.222-35	Affirmative Action for Disabled Veterans and Veterans of the Vietnam	APR 1988
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52.222-36	Affirmative Action for Handicapped Workers	APR 1984

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52.226-1	Utilization of Indian Organizations and Indian-Owned Economic Enterprises	SEP 1996
52.227-1	•	JUL 1995
52.227-2		AUG 1996
52.228-7		MAR 1996
52.230-2	· · · · · · · · · · · · · · · · · · ·	APR 1998
52.230-6	<u> </u>	APR 1996
52.232-9	Limitation On Withholding Of Payment	APR 1984
52.232-17	Interest	JUN 1996
52.232-22	Limitation Of Funds	APR 1984
52.232-23	Assignment Of Claims	JAN 1986
52.232-25	Prompt Payment	JUN 1997
52.232-33	Mandatory Information for Electronic Funds Transfer Payment	AUG 1996
52.233-1		OCT 1995
52.233-3	Protest After Award Alternate I (JUN 1985)	AUG 1996
52.237-2	Protection Of Government Buildings, Equipment, And Vegetation	APR 1984
52.242-1		APR 1984
52.242-3	Penalties for Unallowable Costs	OCT 1995
52.242-4	Certification of Final Indirect Costs	JAN 1997
52.242-13	Bankruptcy	JUL 1995
52.243-2	ChangesCost Reimbursement Alternate II (APR 1984)	AUG 1987
52.244-2		OCT 1997
	Alternate I (AUG 1996)	
52.244-5	Competition In Subcontracting	DEC 1996
52.246-25	Limitation of Liability—Services	FEB 1997
52.248-1	Value Engineering	MAR 1989
52.249-6	Termination (Cost Reimbursement)	SEP 1996
52.249-14	Excusable Delays	APR 1984
252.201-7000	Contracting Officer's Representative	DEC 1991
252.203-7001	Special Prohibition On Employment	JUN 1997
252.203-7002	Display Of DOD Hotline Poster	DEC 1991
252.204-7000	Disclosure Of Information	DEC 1991
252.204-7002		DEC 1991
252.204-7003	Control Of Government Personnel Work Product	APR 1992
252.205-7000	Provisions Of Information To Cooperative Agreement Holders	DEC 1991
252.209-7000		NOV 1995
	The Intermediate Range Nuclear Forces (INF) Treaty	
252.215.7000		DEC 1991
252.219-7003	Small, Small Disadvantaged, and Women-Owned Small Business	APR 1996
	Subcontracting Plan (DOD Contracts)	
252.223-7004	$\epsilon$	SEP 1988
252.223-7006	Prohibition On Storage And Disposal Of Toxic And Hazardous Materials	APR 1993
252.225-7001	, ,	MAR 1998
252.225-7002		DEC 1991
252.225-7009		MAR 1998
252.225-7010	·	MAR 1998
252.225-7012		SEP 1997
		MAR 1998
	1	FEB 1998
		JUN 1997
		MAR 1998
252.225-7030	* · · · · · · · · · · · · · · · · · · ·	OCT 1992
252.225-7031	·	JUN 1992
	•	JUN 1995
	-	JUN 1995
252.227-7030	Technical DataWithholding Of Payment	OCT 1988

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252.227-7036	Declaration Of Technical Data Conformity	JAN 1997
252.227-7037	Validation of Restrictive Markings on Technical Data	NOV 1995
252.231-7000	Supplemental Cost Principles	DEC 1991
252.242-7004	Material Management And Accounting System	SEP 1996
252.243-7002	Requests for Equitable Adjustment.	MAR 1998
252.244-7000	Subcontracts for Commercial Items and Commercial Components	FEB 1997
	(DoD contracts)	
252.245-7001	Reports Of Government Property	MAY 1994
252.247-7023	Transportation of Supplies by Sea	NOV 1995
252.247-7024	Notification of Transportation of Supplies by Sea	NOV 1995
252.248-7000	Preparation of Value Engineering Change Proposals	MAY 1994
52.253-1	Computer Generated Forms	JAN 1991

#### CLAUSES INCORPORATED BY FULL TEXT

#### CONTRACTING OFFICER'S REPRESENTATIVE (COR) (JUN 1996) (NSWCCD)

(a) The COR for this contract is:

(to be released at the time of award)

- (b) The COR will act as the Contracting Officer's representative for technical matters, providing technical direction and discussion, as necessary, with respect to the specification or statement of work, and monitoring the progress and quality of contractor performance. The COR is not an Administrative Contracting Officer and does not have authority to direct the accomplishment of effort which is beyond the scope of the statement of work in the contract (or delivery/task order).
- (c) When, in the opinion of the contractor, the COR requests effort outside the existing scope of the contract (or delivery/task order), the contractor shall promptly notify the contracting officer (or ordering officer) in writing. No action shall be taken by the contractor under such direction until the contracting officer has issued a modification to the contract (or in the case of a delivery/task order, until the ordering officer has issued a modification to the delivery/task order); or until the issue has been otherwise resolved.

#### SUBSTITUTION OR ADDITION OF KEY PERSONNEL (JUN 1996) (NSWCCD)

- (a) The contractor agrees to assign to the contract those persons whose resumes, personnel data forms or personnel qualification statements were submitted as required by Section L of the solicitation to fill the requirements of the contract. No substitutions or additions of personnel shall be made except in accordance with this provision.
- (b) The contractor agrees that during the first 180 days of the contract performance period, no personnel substitutions or additions will be permitted unless such substitutions or additions are necessitated by an individual's sudden illness, death or termination of employment. In any of these events, the contractor shall promptly notify the contracting officer and provide the information required by paragraph (d) below.
- (c) If personnel for whatever reason become unavailable for work under the contract for a continuous period exceeding thirty (30) working days, or are expected to devote substantially less effort to the work than indicated in the proposal, the contractor shall propose a substitution of such personnel, in accordance with paragraph (d) below.

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- (d) All proposed substitutions or additions shall be submitted, in writing, to the Contracting Officer at least fifteen (15) days (thirty (30) days if a security clearance must be obtained) prior to the proposed substitution or addition. Each request shall provide a detailed explanation of the circumstances necessitating the proposed substitution or addition, and a complete resume, including annual salary, for the proposed substitute or addition as well as any other information required by the Contracting Officer to approve or disapprove the proposed substitution or addition. All proposed substitutes or additions (no matter when they are proposed during the performance period) shall have qualifications that are equal to or higher than the qualifications of the person being replaced or the average qualifications of the people in the category which is being added to.
- (e) In the event a requirement to increase the specified level of effort for a designated labor category, but not the overall level of effort of the contract occurs, the contractor shall submit to the Contracting Officer a written request for approval to add personnel to the designated labor category. The information required is the same as that required in paragraph (d) above. The additional personnel shall have qualifications greater than or equal to at least one (1) of the individuals proposed for the designated labor category.
- (f) The Contracting Officer shall evaluate requests for substitution and/or addition of personnel and promptly notify the contractor, in writing, of whether the request is approved or disapproved.
- (g) If the Contracting Officer determines that suitable and timely replacement of personnel who have been reassigned, terminated or have otherwise become unavailable to perform under the contract is not reasonably forthcoming or that the resultant reduction of productive effort would impair the successful completion of the contract or the delivery/task order, the contract may be terminated by the Contracting Officer for default or for the convenience of the Government, as appropriate. Alternatively, at the Contracting Officer's discretion, if the Contracting Officer finds the contractor to be at fault for the condition, he may equitably adjust (downward) the contract price or fixed fee to compensate the Government for any delay, loss or damage as a result of the contractor's action.

## ISSUANCE OF ORDERS USING STREAMLINED PROCEDURES (JUN 1996) (NSWCCD)

- (a) In general, orders will be issued under this contract using the following streamlined procedures:
- (1) For each proposed order, the contracting officer will provide the contractor with a statement of work (SOW) and an independent Government cost estimate (IGCE).
- (2) Within three (3) working days of receipt of the SOW and IGCE, the contractor will respond with a confirmation letter agreeing to perform the SOW within the IGCE. If the requirement remains valid and the contracting officer determines the IGCE to represent a fair and reasonable price, a fully negotiated, priced order will be issued to the contractor.
- (3) If the contractor does not agree with the SOW and/or IGCE, a proposal will be submitted to the contracting officer within five (5) working days of receipt of the SOW and IGCE, addressing only the specific areas of differences. Once the differences are resolved between the contracting officer and the contractor, and the contracting officer determines that the price is fair and reasonable, a fully negotiated, priced order will be issued to the contractor.
- (b) There may be occasions when the Government determines, in circumstances of emergency or exigency, that the need for specific supplies or services is unusually urgent. On such occasions, the Ordering Officer may issue an order based solely on the Government estimate, requiring the contractor to

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provide the supplies or services specified without having an opportunity to review the Government estimate before the order is issued. This type of order shall be a unilaterally priced order.

- (c) The unilaterally priced order shall specify the estimated cost and fee and the desired delivery schedule for the work being ordered. The Government's desired delivery shall apply unless the Ordering Officer receives written notification from the Contractor within fifteen (15) days after receipt of the order that the proposed delivery schedule is not acceptable. Such notification shall propose an alternative delivery schedule. The Contractor shall either provide written acceptance of the order or submit its cost proposal within thirty (30) days after receipt of the order.
- (d) The Government has no obligation to pay for the supplies or services ordered until the actual price and delivery schedule have been negotiated. In no event shall the costs incurred exceed the estimated cost of the order before the proposal is submitted.
- (e) The contractor shall include in its proposal a statement of costs incurred and an estimate of costs expected to complete the work. Data supporting the accuracy and reliability of the cost estimate should also be included. After submission of the contractor's cost proposal and supporting data, the contractor and the Ordering Officer shall negotiate a bilateral modification to the original order finalizing the price and delivery schedule, which will be specified in a bilateral modification to the original order.
- (f) Should the Ordering Officer and the contractor be unable to reach an agreement as to the terms of the order, the conflict shall be referred to the Contracting officer who shall issue such direction as is required by the circumstances. If a bilateral agreement is not negotiated within sixty (60) days after submission of the contractor's cost proposal, the Contracting Officer will issue a modification to the unilaterally priced order which establishes the Government's total estimated cost for the order. This price will remain in effect unless the contractor requests the price to be negotiated by submission of a proposal.
- g) Failure to arrive at an agreement shall be considered a dispute in accordance with the clause entitled "Disputes."

#### WRITTEN ORDERS (INDEFINITE DELIVERY CONTRACTS) (JUN 1996) (NSWCCD)

Written orders (on DD Form 1155) will contain the following information consistent with the terms of the contract:

- (a) Date of order
- (b) Contract number and order number.
- (c) Item number and description, quantity ordered, unit price and contract price.
- (d) Delivery or performance date.
- (e) Place of delivery or performing (including consignee).
- (f) Packaging, packing, and shipping instructions if any required.
- (g) Accounting and appropriation data.
- (h) Inspection invoicing and payment provisions to the extend not covered in the contract; and any other pertinent information.

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#### LIMITATION OF LIABILITY/INCREMENTAL FUNDING (JUN 1996) (NSWCCD)

- (a) This contract is incrementally funded and the amount currently available for payment hereunder is limited to [\*] inclusive of fee. It is estimated that these funds will cover the cost of performance through [\*\*]. Subject to the provisions of the clause FAR 52.232-22, "Limitation of Funds (Apr 1984)" in Section I of this contract, no legal liability on the part of the Government for payment in excess of [\*] shall arise unless additional funds are made available and are incorporated as a modification to this contract.
- \* enter the amount which is currently available for payment
- \*\* enter the date through which funds are estimated to cover
- (b) If an individual delivery/task order is to be incrementally funded, the provision will be applicable to such delivery/task order and will be completed with the appropriate amounts and date.

# GOVERNMENT FURNISHED PROPERTY FOR INDEFINITE DELIVERY CONTRACTS (JUN 1996) (NSWCCD)

(a) The Government will furnish the following property to the contractor for use in performance of this contract in accordance with the following schedule:

# <u>PROPERTY</u> <u>QUANTITY</u> <u>DATE</u>

(to be specified in each individual delivery/task order at time of issuance)

- (b) The property will be delivered at Government's expense at or near [to be specified in each individual delivery/task order at time of issuance.]
- (c) Only the property listed above in the quantity shown will be furnished by the Government. All other property required for performance of this contract shall be furnished by the contractor.
- (d) Within thirty (30) days after Government furnished property is determined by the contractor to be lost, damaged, destroyed, no longer usable, or no longer needed for the performance of the contract, the contractor shall notify the Contracting Officer, in writing, thereof.

#### ORGANIZATIONAL CONFLICT OF INTEREST (JUN 1996) (NSWCCD)

This provision provides examples of certain organizational conflicts of interest which are prescribed by Federal Acquisition Regulation Subpart 9.5. The two (2) underlying principles which this provision seeks to avoid are preventing the existence of conflicting roles that might bias a contractor's judgement and preventing unfair competitive advantage. The following subsections prescribe certain limitations on contracting as the means of avoiding, neutralizing or mitigating organizational conflicts of interest.

(a) If, under this contract, the contractor will provide systems engineering and technical direction for a system, but does not have overall contractual responsibility for its development, integration, assembly, checkout or production, the contractor shall not be awarded a subsequent contract to supply the system or any of its major components, or to act as consultant to a supplier of any system, subsystem, or major component utilized for or in connection with any item or other matter that is (directly or indirectly) the subject of the systems engineering and technical direction. The term of this prohibition shall endure for the entire period of this contract and for two (2) years thereafter.

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- (b) If, under this contract, the contractor will prepare and furnish complete specifications covering nondevelopmental items, to be used in a competitive acquisition, the contractor shall not be permitted to furnish these items, either as a prime or subcontractor. The term of this prohibition shall endure for the entire period of this contract performance and for either two (2) years thereafter or the duration of the initial production contract whichever is longer. This rule shall not apply to contractors who furnish specifications or data at Government request or to situations in which contractors act as Industry representatives to help Government agencies prepare, refine or coordinate specifications, provided this assistance is supervised and controlled by Government representatives.
- (c) If, under this contract, the contractor will prepare or assist in preparing a work statement to be used in competitively acquiring a system or services, the contractor shall not supply the system, its major components, or the service unless the contractor is the sole source, the contractor has participated in the development and design work, or more than one contractor has been involved in preparing the work statement. The term of this prohibition shall endure for the entire period of this contract performance and for two years thereafter.
- (d) If, under this contract, the contractor will provide technical evaluation of products or advisory and assistance services, the contractor shall not provide such services if the services relate to the contractor's own or a competitor's products or services unless proper safeguards are established to ensure objectivity.
- (e) If, under this contract, the contractor gains access to proprietary or source selection information of other companies in performing advisory assistance services for the Government, the contractor agrees to protect this information from unauthorized use or disclosure and to refrain from using the information for any purpose other than that for which it was furnished. A separate agreement shall be entered into between the contractor and the company whose proprietary information is the subject of this restriction. A copy of this agreement shall be provided to the Contracting Officer.

# AUTHORIZED CHANGES ONLY BY THE CONTRACTING OFFICER (JUN 1996) (NSWCCD)

- (a) Except as specified in paragraph (b) below, no order, statement, or conduct of Government personnel who visit the Contractor's facilities or in any other manner communicates with Contractor personnel during the performance of this contract shall constitute a change under the "Changes" clause of this contract.
- (b) The Contractor shall not comply with any order, direction or request of Government personnel unless it is issued in writing and signed by the Contracting Officer, or is pursuant to specific authority otherwise included as a part of this contract.
- (c) The Contracting Officer is the only person authorized to approve changes in any of the requirements of this contract and notwithstanding provisions contained elsewhere in this contract, the said authority remains solely the Contracting Officer's. In the event the contractor effects any change at the direction of any person other than the Contracting Officer, the change will be considered to have been made without authority and no adjustment will be made in the contract price to cover any increase in charges incurred as a result thereof. The address and telephone number of the Contracting Officer is:

Naval Surface Warfare Center, Carderock Division Code 3322: Catherine L. Rowe (301)227-1100 9500 MacArthur Boulevard West Bethesda, MD 20817-5700

#### 252.201-7000 CONTRACTING OFFICER'S REPRESENTATIVE (DEC 1991)

- (a) "Definition. Contracting officer's representative" means an individual designated in accordance with subsection 201.602-2 of the Defense Federal Acquisition Regulation Supplement and authorized in writing by the contracting officer to perform specific technical or administrative functions.
- (b) If the Contracting Officer designates a contracting officer's representative (COR), the Contractor will receive a copy of the written designation. It will specify the extent of the COR's authority to act on behalf of the contracting officer. The COR is not authorized to make any commitments or changes that will affect price, quality, quantity, delivery, or any other term or condition of the contract.

# 52.215-19 NOTIFICATION OF OWNERSHIP CHANGES (OCT 1997)

- (a) The Contractor shall make the following notifications in writing:
- (1) When the Contractor becomes aware that a change in its ownership has occurred, or is certain to occur, that could result in changes in the valuation of its capitalized assets in the accounting records, the Contractor shall notify the Administrative Contracting Officer (ACO) within 30 days.
- (2) The Contractor shall also notify the ACO within 30 days whenever changes to asset valuations or any other cost changes have occurred or are certain to occur as a result of a change in ownership.
- (b) The Contractor shall--
- (1) Maintain current, accurate, and complete inventory records of assets and their costs;
- (2) Provide the ACO or designated representative ready access to the records upon request;
- (3) Ensure that all individual and grouped assets, their capitalized values, accumulated depreciation or amortization, and remaining useful lives are identified accurately before and after each of the Contractor's ownership changes; and
- (4) Retain and continue to maintain depreciation and amortization schedules based on the asset records maintained before each Contractor ownership change.
- (c) The Contractor shall include the substance of this clause in all subcontracts under this contract that meet the applicability requirement of FAR 15.408(k).

## 252.204-7004 REQUIRED CENTRAL CONTRACTOR REGISTRATION (MAR 1998)

(a) Definitions.

As used in this clause -

- (1) Central Contractor Registration (CCR database means the primary DoD repository for contractor information required for the conduct of business with DoD.
- (2) Data Universal Numbering System (DUNS) number means the 9-digit number assigned by Dun and Bradstreet Information Services to identify unique business entities.

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- (3) Data Universal Numbering System +4 (DUNS+4) number means the DUNS number assigned by Dun and Bradstreet plus a 4-digit suffix that may be assigned by a parent (controlling) business concern. This 4-digit suffix may be assigned at the discretion of the parent business concern for such purposes as identifying subunits or affiliates of the parent business concern.
- (4) Registered in the CCR database means that all mandatory information, including the DUNS number or the DUNS+4 number, if applicable, and the corresponding Commercial and Government Entity (CAGE) code, is in the CCR database; the DUNS number and the CAGE code have been validated; and all edits have been successfully completed.
- (b)(1) By submission of an offer, the offeror acknowledges the requirement that a prospective awardee must be registered in the CCR database prior to award, during performance, and through final payment of any contract resulting from this solicitation, except for awards to foreign vendors for work to be performed outside the United States.
- (2) The offeror shall provide its DUNS or, if applicable, its DUNS+4 number with its offer, which will be used by the Contracting Officer to verify that the offeror is registered in the CCR database.
- (3) Lack of registration in the CCR database will make an offeror ineligible for award.
- (4) DoD has established a goal of registering an applicant in the CCR database within 48 hours after receipt of a complete and accurate application via the Internet. However, registration of an applicant submitting an application through a method other than the Internet may take up to 30 days. Therefore, offerors that are not registered should consider applying for registration immediately upon receipt of this solicitation.
- (c) The Contractor is responsible for the accuracy and completeness of the data within the CCR, and for any liability resulting from the Government's reliance on inaccurate or incomplete data. To remain registered in the CCR database after the initial registration, the Contractor is required to confirm on an annual basis that its information in the CCR database is accurate and complete.
- (d) Offerors and contractors may obtain information on registration and annual confirmation requirements by calling 1-888-227-2423, or via the Internet at http://ccr.edi.disa.mil.

# 252.209-7004 SUBCONTRACTING WITH FIRMS THAT ARE OWNED OR CONTROLLED BY THE GOVERNMENT OF A TERRORIST COUNTRY (MAR 1998)

- (a) Unless the Government determines that there is a compelling reason to do so, the Contractor shall not enter into any subcontract in excess of \$25,000 with a firm, or a subsidiary of a firm, that is identified, on the List of Parties Excluded from Federal Procurement and Nonprocurement Programs, as being ineligible for the award of Defense contracts or subcontracts because it is owned or controlled by the government of a terrorist country.
- (b) A corporate officer or a designee of the Contractor shall notify the Contracting Officer, in writing, before entering into a subcontract with a party that is identified, on the List of Parties Excluded from Federal Procurement and Nonprocurement Programs, as being ineligible for the award of Defense contracts or subcontracts because it is owned or controlled by the government of a terrorist country. The notice must include the name of the proposed subcontractor and the compelling reason(s) for doing business with the subcontractor notwithstanding its inclusion on the List of Parties Excluded From Federal Procurement and Nonprocurement Programs.

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# 52.216-18 ORDERING (OCT 1995)

- (a) Any supplies and services to be furnished under this contract shall be ordered by issuance of delivery orders or task orders by the individuals or activities designated in the Schedule. Such orders may be issued from the date of award of the contract through five (5) years thereafter.
- (b) All delivery orders or task orders are subject to the terms and conditions of this contract. In the event of conflict between a delivery order or task order and this contract, the contract shall control.
- (c) If mailed, a delivery order or task order is considered "issued" when the Government deposits the order in the mail. Orders may be issued orally, by facsimile, or by electronic commerce methods only if authorized in the Schedule.

# 52.216-19 ORDER LIMITATIONS (OCT 1995)

- (a) Minimum order. When the Government requires supplies or services covered by this contract in an amount of less than \$10,000.00, the Government is not obligated to purchase, nor is the Contractor obligated to furnish, those supplies or services under the contract.
- (b) Maximum order. The Contractor is not obligated to honor:
- (1) Any order for a single item in excess of \$1,500,000.00;
- (2) Any order for a combination of items in excess of \$3,000,000.00; or
- (3) A series of orders from the same ordering office within five (5) working days that together call for quantities exceeding the limitation in subparagraph (1) or (2) above.
- (c) If this is a requirements contract (i.e., includes the Requirements clause at subsection 52.216-21 of the Federal Acquisition Regulation (FAR)), the Government is not required to order a part of any one requirement from the Contractor if that requirement exceeds the maximum-order limitations in paragraph (b) above.
- (d) Notwithstanding paragraphs (b) and (c) above, the Contractor shall honor any order exceeding the maximum order limitations in paragraph (b), unless that order (or orders) is returned to the ordering office within [ ] days after issuance, with written notice stating the Contractor's intent not to ship the item (or items) called for and the reasons. Upon receiving this notice, the Government may acquire the supplies or services from another source.

# 52.216-22 INDEFINITE QUANTITY (OCT 1995)

- (a) This is an indefinite-quantity contract for the supplies or services specified, and effective for the period stated, in the Schedule. The quantities of supplies and services specified in the Schedule are estimates only and are not purchased by this contract.
- (b) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering clause. The Contractor shall furnish to the Government, when and if ordered, the supplies or services specified in the Schedule up to and including the quantity designated in the Schedule as the "maximum". The Government shall order at least the quantity of supplies or services designated in the Schedule as the "minimum".

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- (c) Except for any limitations on quantities in the Order Limitations clause or in the Schedule, there is no limit on the number of orders that may be issued. The Government may issue orders requiring delivery to multiple destinations or performance at multiple locations.
- (d) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided, that the Contractor shall not be required to make any deliveries under this contract after 90 days after the contract expires.

# 252.219-7005 INCENTIVE FOR SUBCONTRACTING WITH SMALL BUSINESSES, SMALL DISADVANTAGED BUSINESSES, HISTORICALLY BLACK COLLEGES AND UNIVERSITIES, AND MINORITY INSTITUTIONS (NOV 1995)

- (a) If the Contractor exceeds the small disadvantaged business, historically black college and university, minority institution goal of its subcontracting plan, at completion of contract performance, the Contractor will receive one (1) percent of the excess.
- (b) The Contractor will not receive this incentive if the Contracting Officer determines that exceeding the goal was not due to the Contractor's efforts (e.g., a subcontractor cost overrun or award of subcontracts planned but not disclosed in the subcontracting plan). Determinations made under this paragraph are not subject to the Disputes clause.
- (c) If this is a cost contract, the limitations in FAR Subpart 15.9 may not be exceeded.
- (d) This clause does not apply if the subcontracting plan is a plant, division, or company-wide commercial items plan.

# 52.222-2 PAYMENT FOR OVERTIME PREMIUMS (JUL 1990)

- (a) The use of overtime is authorized under this contract if the overtime premium cost does not exceed (*to be specified at the time of award*) or the overtime premium is paid for work --
- (1) Necessary to cope with emergencies such as those resulting from accidents, natural disasters, breakdowns of production equipment, or occasional production bottlenecks of a sporadic nature;
- (2) By indirect-labor employees such as those performing duties in connection with administration, protection, transportation, maintenance, standby plant protection, operation of utilities, or accounting;
- (3) To perform tests, industrial processes, laboratory procedures, loading or unloading of transportation conveyances, and operations in flight or afloat that are continuous in nature and cannot reasonably be interrupted or completed otherwise; or
- (4) That will result in lower overall costs to the Government.
- (b) Any request for estimated overtime premiums that exceeds the amount specified above shall include all estimated overtime for contract completion and shall--
- (1) Identify the work unit; e.g., department or section in which the requested overtime will be used, together with present workload, staffing, and other data of the affected unit sufficient to permit the Contracting Officer to evaluate the necessity for the overtime;

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- (2) Demonstrate the effect that denial of the request will have on the contract delivery or performance schedule;
- (3) Identify the extent to which approval of overtime would affect the performance or payments in connection with other Government contracts, together with identification of each affected contract; and
- (4) Provide reasons why the required work cannot be performed by using multishift operations or by employing additional personnel.

#### 52.222-21 PROHIBITION OF SEGREGATED FACILITIES (APR 1984) (DEVIATION)

- (a) "Segregated facilities," as used in this clause, means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees, that are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, sex or national origin because of written or oral policies, or employee custom. The term does not include separate or single-user rest rooms and necessary dressing or sleeping areas, which shall be provided to assure privacy between the sexes.
- (b) The Contractor agrees that it does not and will not maintain or provide for its employees any segregated facilities at any of its establishments, and that it does not and will not permit its employees to perform their services at any location under its control where segregated facilities are maintained. The Contractor agrees that a breach of this clause is a violation of the Equal Opportunity clause in this contract.
- (c) The Contractor shall include this clause in every subcontract that contains the clause of this contract entitled "Equal Opportunity."

## 52.222-26 EQUAL OPPORTUNITY (APR 1984) (DEVIATION) ALTERNATE I (APR 1984).

- (a) If, during any 12-month period (including the 12 months preceding the award of this contract), the Contractor has been or is awarded nonexempt Federal contracts and/or subcontracts that have an aggregate value in excess of \$10,000, the Contractor shall comply with subparagraphs (b)(1) through (11) below. Upon request, the Contractor shall provide information necessary to determine the applicability of this clause.
  - (b) During performing this contract, the Contractor agrees as follows:
- (1) The Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. Note: It shall not be a violation of E.O. 11246 for a contractor to extend a publicly announced preference in employment to Indians living on or near an Indian reservation in connection with employment opportunities on or near an Indian reservation. See 22.807(b)(4).
- (2) The Contractor shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. This shall include, but not be limited to-
  (i) Employment;
  - (ii) Upgrading;
  - (iii) Demotion;
  - (iv) Transfer:
  - (v) Recruitment or recruitment advertising;
  - (vi) Lavoff or termination:
  - (vii) Rates of pay or other forms of compensation; and
  - (viii) Selection for training, including apprenticeship.
  - (3) The Contractor shall post in conspicuous places available to employees and applicants for

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employment the notices to be provided by the Contracting Officer that explain this clause.

- (4) The Contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.
- (5) The Contractor shall send, to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, the notice to be provided by the Contracting Officer advising the labor union or workers' representative of the Contractor's commitments under this clause, and post copies of the notice in conspicuous places available to employees and applicants for employment.
- (6) The Contractor shall comply with Executive Order 11246, as amended, and the rules, regulations, and orders of the Secretary of Labor.
- (7) The Contractor shall furnish to the contracting agency all information required by Executive Order 11246, as amended, and by the rules, regulations, and orders of the Secretary of Labor. The Contractor shall, within 30 days following the award, file Standard Form 100 (EEO-1), or any successor form, unless filed within 12 months preceding the date of award.
- (8) The Contractor shall permit access to its premises by the contracting officer or the Office of Federal Contract Compliance Programs (OFCCP) for the purpose of conducting on-site compliance reviews and inspecting such books, records, accounts, and other materials as may be relevant to an investigation to ascertain the Contractor's compliance with the applicable rules, regulations, and orders.
- (9) If the OFCCP determines that the Contractor is not in compliance with this clause or any rule, regulation, or order of the Secretary of Labor, this contract may be canceled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts, under the procedures authorized in Executive Order 11246, as amended. In addition, sanctions may be imposed and remedies invoked against the Contractor as provided in Executive Order 11246, as amended; in the rules, regulations, and orders of the Secretary of Labor; or as otherwise provided by law.
- (10) The Contractor shall include the terms and conditions of subparagraph (b)(1) through (11) of this clause in every subcontract or purchase order that is not exempted by the rules, regulations, or orders of the Secretary of Labor issued under Executive Order 11246, as amended, so that these terms and conditions will be binding upon each subcontractor or vendor.
- (11) The Contractor shall take such action with respect to any subcontract or purchase order as the contracting officer may direct as a means of enforcing these terms and conditions, including sanctions for noncompliance; provided, that if the Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of any direction, the Contractor may request the United States to enter into the litigation to protect the interests of the United States.
- (c) Notwithstanding any other clause in this contract, disputes relative to this clause will be governed by the procedures in 41 CFR 60-1.1.

#### 252.225-7008 SUPPLIES TO BE ACCORDED DUTY-FREE ENTRY (MAR 1998)

In accordance with paragraph (b) of the Duty-Free Entry clause of this contract, in addition to duty-free entry for all qualifying country supplies (end products and components) and all eligible end products subject to applicable trade agreements (if this contract contains the Buy American Act - Trade Agreements - Balance of Payments Program clause or the Buy American Act - North American Free Trade Agreement Implementation Act - Balance of Payments Program clause), the following foreign end products that are neither qualifying country end products nor eligible end products under a trade agreement, and the following nonqualifying country components, are accorded duty-free entry.

# 252.227-7013 RIGHTS IN TECHNICAL DATA--NONCOMMERCIAL ITEMS (NOV 1995)

(a) Definitions. As used in this clause:

- (1) "Computer data base" means a collection of data recorded in a form capable of being processed by a computer. The term does not include computer software.
- (2) "Computer program" means a set of instructions, rules, or routines recorded in a form that is capable of causing a computer to perform a specific operation or series of operations.
- (3) "Computer software" means computer programs, source code, source code listings, object code listings, design details, algorithms, processes, flow charts, formulae and related material that would enable the software to be reproduced, recreated, or recompiled. Computer software does not include computer data bases or computer software documentation.
- (4) "Computer software documentation" means owner's manuals, user's manuals, installation instructions, operating instructions, and other similar items, regardless of storage medium, that explain the capabilities of the computer software or provide instructions for using the software.
- (5) "Detailed manufacturing or process data" means technical data that describe the steps, sequences, and conditions of manufacturing, processing or assembly used by the manufacturer to produce an item or component or to perform a process.
- (6) "Developed" means that an item, component, or process exists and is workable. Thus, the item or component must have been constructed or the process practiced. Workability is generally established when the item, component, or process has been analyzed or tested sufficiently to demonstrate to reasonable people skilled in the applicable art that there is a high probability that it will operate as intended. Whether, how much, and what type of analysis or testing is required to establish workability depends on the nature of the item, component, or process, and the state of the art. To be considered "developed," the item, component, or process need not be at the stage where it could be offered for sale or sold on the commercial market, nor must the item, component, or process be actually reduced to practice within the meaning of Title 35 of the United States Code.
- (7) "Developed exclusively at private expense" means development was accomplished entirely with costs charged to indirect cost pools, costs not allocated to a government contract, or any combination thereof.
- (i) Private expense determinations should be made at the lowest practicable level.
- (ii) Under fixed-price contracts, when total costs are greater than the firm-fixed-price or ceiling price of the contract, the additional development costs necessary to complete development shall not be considered when determining whether development was at government, private, or mixed expense.
- (8) "Developed exclusively with government funds" means development was not accomplished exclusively or partially at private expense.
- (9) "Developed with mixed funding" means development was accomplished partially with costs charged to indirect cost pools and/or costs not allocated to a government contract, and partially with costs charged directly to a government contract.
- (10) "Form, fit, and function data" means technical data that describes the required overall physical, functional, and performance characteristics (along with the qualification requirements, if applicable) of an item, component, or process to the extent necessary to permit identification of physically and functionally interchangeable items.
- (11) "Government purpose" means any activity in which the United States Government is a party,

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including cooperative agreements with international or multi-national defense organizations, or sales or transfers by the United States Government to foreign governments or international organizations. Government purposes include competitive procurement, but do not include the rights to use, modify, reproduce, release, perform, display, or disclose technical data for commercial purposes or authorize others to do so.

- (12) "Government purpose rights" means the rights to--
- (i) Use, modify, reproduce, release, perform, display, or disclose technical data within the Government without restriction; and
- (ii) Release or disclose technical data outside the Government and authorize persons to whom release or disclosure has been made to use, modify, reproduce, release, perform, display, or disclose that data for United States government purposes.
- (13) "Limited rights" means the rights to use, modify, reproduce, release, perform, display, or disclose technical data, in whole or in part, within the Government. The Government may not, without the written permission of the party asserting limited rights, release or disclose the technical data outside the Government, use the technical data for manufacture, or authorize the technical data to be used by another party, except that the Government may reproduce, release or disclose such data or authorize the use or reproduction of the data by persons outside the Government if reproduction, release, disclosure, or use is-
- (i) Necessary for emergency repair and overhaul; or
- (ii) A release or disclosure of technical data (other than detailed manufacturing or process data) to, or use of such data by, a foreign government that is in the interest of the Government and is required for evaluational or informational purposes;
- (iii) Subject to a prohibition on the further reproduction, release, disclosure, or use of the technical data; and
- (iv) The contractor or subcontractor asserting the restriction is notified of such reproduction, release, disclosure, or use.
- (14) "Technical data" means recorded information, regardless of the form or method of the recording, of a scientific or technical nature (including computer software documentation). The term does not include computer software or data incidental to contract administration, such as financial and/or management information.
- (15) "Unlimited rights" means rights to use, modify, reproduce, perform, display, release, or disclose technical data in whole or in part, in any manner, and for any purpose whatsoever, and to have or authorize others to do so.
- (b) Rights in technical data. The Contractor grants or shall obtain for the Government the following royalty free, world-wide, nonexclusive, irrevocable license rights in technical data other than computer software documentation (see the Rights in Noncommercial Computer Software and Noncommercial Computer Software Documentation clause of this contract for rights in computer software documentation):
- (1) Unlimited rights.

The Government shall have unlimited rights in technical data that are-

- (i) Data pertaining to an item, component, or process which has been or will be developed exclusively with Government funds;
- (ii) Studies, analyses, test data, or similar data produced for this contract, when the study, analysis, test, or similar work was specified as an element of performance;
- (iii) Created exclusively with Government funds in the performance of a contract that does not require the development, manufacture, construction, or production of items, components, or processes;
- (iv) Form, fit, and function data;
- (v) Necessary for installation, operation, maintenance, or training purposes (other than detailed manufacturing or process data);
- (vi) Corrections or changes to technical data furnished to the Contractor by the Government;
- (vii) Otherwise publicly available or have been released or disclosed by the Contractor or subcontractor without restrictions on further use, release or disclosure, other than a release or disclosure resulting from the sale, transfer, or other assignment of interest in the technical data to another party or the sale or transfer of some or all of a business entity or its assets to another party;
- (viii) Data in which the Government has obtained unlimited rights under another Government contract or as a result of negotiations; or
- (ix) Data furnished to the Government, under this or any other Government contract or subcontract thereunder, with--
- (A) Government purpose license rights or limited rights and the restrictive condition(s) has/have expired; or
- (B) Government purpose rights and the Contractor's exclusive right to use such data for commercial purposes has expired.
- (2) Government purpose rights.
- (i) The Government shall have government purpose rights for a five-year period, or such other period as may be negotiated, in technical data--
- (A) That pertain to items, components, or processes developed with mixed funding except when the Government is entitled to unlimited rights in such data as provided in paragraphs (b)(ii) and (b)(iv) through (b)(ix) of this clause; or
- (B) Created with mixed funding in the performance of a contract that does not require the development, manufacture, construction, or production of items, components, or processes.
- (ii) The five-year period, or such other period as may have been negotiated, shall commence upon execution of the contract, subcontract, letter contract (or similar contractual instrument), contract modification, or option exercise that required development of the items, components, or processes or creation of the data described in paragraph (b)(2)(i)(B) of this clause. Upon expiration of the five-year or

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other negotiated period, the Government shall have unlimited rights in the technical data.

- (iii) The Government shall not release or disclose technical data in which it has government purpose rights unless-
- (A) Prior to release or disclosure, the intended recipient is subject to the non-disclosure agreement at 227.7103-7 of the Defense Federal Acquisition Regulation Supplement (DFARS); or
- (B) The recipient is a Government contractor receiving access to the data for performance of a Government contract that contains the clause at DFARS 252.227-7025, Limitations on the Use or Disclosure of Government-Furnished Information Marked with Restrictive Legends.
- (iv) The Contractor has the exclusive right, including the right to license others, to use technical data in which the Government has obtained government purpose rights under this contract for any commercial purpose during the time period specified in the government purpose rights legend prescribed in paragraph (f)(2) of this clause.
- (3) Limited rights.
- (i) Except as provided in paragraphs (b)(1)(ii) and (b)(1)(iv) through (b)(1)(ix) of this clause, the Government shall have limited rights in technical data--
- (A) Pertaining to items, components, or processes developed exclusively at private expense and marked with the limited rights legend prescribed in paragraph (f) of this clause; or
- (B) Created exclusively at private expense in the performance of a contract that does not require the development, manufacture, construction, or production of items, components, or processes.
- (ii) The Government shall require a recipient of limited rights data for emergency repair or overhaul to destroy the data and all copies in its possession promptly following completion of the emergency repair/overhaul and to notify the Contractor that the data have been destroyed.
- (iii) The Contractor, its subcontractors, and suppliers are not required to provide the Government additional rights to use, modify, reproduce, release, perform, display, or disclose technical data furnished to the Government with limited rights. However, if the Government desires to obtain additional rights in technical data in which it has limited rights, the Contractor agrees to promptly enter into negotiations with the Contracting Officer to determine whether there are acceptable terms for transferring such rights. All technical data in which the Contractor has granted the Government additional rights shall be listed or described in a license agreement made part of the contract. The license shall enumerate the additional rights granted the Government in such data.
- (4) Specifically negotiated license rights.

The standard license rights granted to the Government under paragraphs (b)(1) through (b)(3) of this clause, including the period during which the Government shall have government purpose rights in technical data, may be modified by mutual agreement to provide such rights as the parties consider appropriate but shall not provide the Government lesser rights than are enumerated in paragraph (a)(13) of this clause. Any rights so negotiated shall be identified in a license agreement made part of this contract.

(5) Prior government rights.

Technical data that will be delivered, furnished, or otherwise provided to the Government under this contract, in which the Government has previously obtained rights shall be delivered, furnished, or provided with the pre-existing rights, unless--

- (i) The parties have agreed otherwise; or
- (ii) Any restrictions on the Government's rights to use, modify, reproduce, release, perform, display, or disclose the data have expired or no longer apply.
- (6) Release from liability.

The Contractor agrees to release the Government from liability for any release or disclosure of technical data made in accordance with paragraph (a)(13) or (b)(2)(iii) of this clause, in accordance with the terms of a license negotiated under paragraph (b)(4) of this clause, or by others to whom the recipient has released or disclosed the data and to seek relief solely from the party who has improperly used, modified, reproduced, released, performed, displayed, or disclosed Contractor data marked with restrictive legends.

- (c) Contractor rights in technical data. All rights not granted to the Government are retained by the Contractor.
- (d) Third party copyrighted data. The Contractor shall not, without the written approval of the Contracting Officer, incorporate any copyrighted data in the technical data to be delivered under this contract unless the Contractor is the copyright owner or has obtained for the Government the license rights necessary to perfect a license or licenses in the deliverable data of the appropriate scope set forth in paragraph (b) of this clause, and has affixed a statement of the license or licenses obtained on behalf of the Government and other persons to the data transmittal document.
- (e) Identification and delivery of data to be furnished with restrictions on use, release, or disclosure. (1) This paragraph does not apply to restrictions based solely on copyright.
- (2) Except as provided in paragraph (e)(3) of this clause, technical data that the Contractor asserts should be furnished to the Government with restrictions on use, release, or disclosure are identified in an attachment to this contract (the Attachment). The Contractor shall not deliver any data with restrictive markings unless the data are listed on the Attachment.
- (3) In addition to the assertions made in the Attachment, other assertions may be identified after award when based on new information or inadvertent omissions unless the inadvertent omissions would have materially affected the source selection decision. Such identification and assertion shall be submitted to the Contracting Officer as soon as practicable prior to the scheduled date for delivery of the data, in the following format, and signed by an official authorized to contractually obligate the Contractor: Identification and Assertion of Restrictions on the Government's Use, Release, or Disclosure of Technical Data.

The Contractor asserts for itself, or the persons identified below, that the Government's rights to use, release, or disclose the following technical data should be restricted--

Technical data
Asserted
Name of Person
to be Furnished
Basis for
Rights
Asserting
With Restrictions \1/
Assertion \2/
Category \3/
Restrictions \4/

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(LIST) $(LIST)$ $(LIST)$	LIST) (LIST)
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- \1\ If the assertion is applicable to items, components or processes developed at private expense, identify both the data and each such item, component, or process.
- \2\ Generally, the development of an item, component, or process at private expense, either exclusively or partially, is the only basis for asserting restrictions on the Government's rights to use, release, or disclose technical data pertaining to such items, components, or processes. Indicate whether development was exclusively or partially at private expense. If development was not at private expense, enter the specific reason for asserting that the Government's rights should be restricted.
- \3\ Enter asserted rights category (e.g., government purpose license rights from a prior contract, rights in SBIR data generated under another contract, limited or government purpose rights under this or a prior contract, or specifically negotiated licenses).

	•	,	•	•	 11	•
Date .					 	
Printe	ed Name	e and Tit	le		 	
Signa	ture				 	

\4\ Corporation, individual, or other person, as appropriate.

(End of identification and assertion)

- (4) When requested by the Contracting Officer, the Contractor shall provide sufficient information to enable the Contracting Officer to evaluate the Contractor's assertions. The Contracting Officer reserves the right to add the Contractor's assertions to the Attachment and validate any listed assertion, at a later date, in accordance with the procedures of the Validation of Restrictive Markings on Technical Data clause of this contract.
- (f) Marking requirements. The Contractor, and its subcontractors or suppliers, may only assert restrictions on the Government's rights to use, modify, reproduce, release, perform, display, or disclose technical data to be delivered under this contract by marking the deliverable data subject to restriction. Except as provided in paragraph (f)(5) of this clause, only the following legends are authorized under this contract: the government purpose rights legend at paragraph (f)(2) of this clause; the limited rights legend at paragraph (f)(3) of this clause; or the special license rights legend at paragraph (f)(4) of this clause; and/or a notice of copyright as prescribed under 17 U.S.C. 401 or 402.
- (1) General marking instructions. The Contractor, or its subcontractors or suppliers, shall conspicuously and legibly mark the appropriate legend on all technical data that qualify for such markings. The authorized legends shall be placed on the transmittal document or storage container and, for printed material, each page of the printed material containing technical data for which restrictions are asserted. When only portions of a page of printed material are subject to the asserted restrictions, such portions shall be identified by circling, underscoring, with a note, or other appropriate identifier. Technical data transmitted directly from one computer or computer terminal to another shall contain a notice of asserted restrictions. Reproductions of technical data or any portions thereof subject to asserted restrictions shall also reproduce the asserted restrictions.
- (2) Government purpose rights markings. Data delivered or otherwise furnished to the Government purpose rights shall be marked as follows:

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Government Purpose Rights
Contract No.
Contractor Name
Contractor Address
Expiration Date
The Government's rights to use, modify, reproduce, release, perform, display, or disclose these technical data are restricted by paragraph (b)(2) of the Rights in Technical DataNoncommercial Items clause contained in the above identified contract. No restrictions apply after the expiration date shown above. Any reproduction of technical data or portions thereof marked with this legend must also reproduce the markings.
(End of legend)
(3) Limited rights markings. Data delivered or otherwise furnished to the Government with limited rights shall be marked with the following legend:
Limited Rights
Contract No.
Contractor Name
Contractor Address
The Government's rights to use, modify, reproduce, release, perform, display, or disclose these technical data are restricted by paragraph (b)(3) of the Rights in Technical DataNoncommercial Items clause contained in the above identified contract. Any reproduction of technical data or portions thereof marked with this legend must also reproduce the markings. Any person, other than the Government, who has been provided access to such data must promptly notify the above named Contractor.
(End of legend)
(4) Special license rights markings. (i) Data in which the Government's rights stem from a specifically negotiated license shall be marked with the following legend:
Special License Rights
The Government's rights to use, modify, reproduce, release, perform, display, or disclose these data are restricted by Contract No
(End of legend)
(ii) For purposes of this clause, special licenses do not include government purpose license rights acquired

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under a prior contract (see paragraph (b)(5) of this clause).

- (5) Pre-existing data markings. If the terms of a prior contract or license permitted the Contractor to restrict the Government's rights to use, modify, reproduce, release, perform, display, or disclose technical data deliverable under this contract, and those restrictions are still applicable, the Contractor may mark such data with the appropriate restrictive legend for which the data qualified under the prior contract or license. The marking procedures in paragraph (f)(1) of this clause shall be followed.
- (g) Contractor procedures and records. Throughout performance of this contract, the Contractor and its subcontractors or suppliers that will deliver technical data with other than unlimited rights, shall--
- (1) Have, maintain, and follow written procedures sufficient to assure that restrictive markings are used only when authorized by the terms of this clause; and
- (2) Maintain records sufficient to justify the validity of any restrictive markings on technical data delivered under this contract.
- (h) Removal of unjustified and nonconforming markings. (1) Unjustified technical data markings. The rights and obligations of the parties regarding the validation of restrictive markings on technical data furnished or to be furnished under this contract are contained in the Validation of Restrictive Markings on Technical Data clause of this contract. Notwithstanding any provision of this contract concerning inspection and acceptance, the Government may ignore or, at the Contractor's expense, correct or strike a marking if, in accordance with the procedures in the Validation of Restrictive Markings on Technical Data clause of this contract, a restrictive marking is determined to be unjustified.
- (2) Nonconforming technical data markings. A nonconforming marking is a marking placed on technical data delivered or otherwise furnished to the Government under this contract that is not in the format authorized by this contract. Correction of nonconforming markings is not subject to the Validation of Restrictive Markings on Technical Data clause of this contract. If the Contracting Officer notifies the Contractor of a nonconforming marking and the Contractor fails to remove or correct such marking within sixty (60) days, the Government may ignore or, at the Contractor's expense, remove or correct any nonconforming marking.
- (i) Relation to patents. Nothing contained in this clause shall imply a license to the Government under any patent or be construed as affecting the scope of any license or other right otherwise granted to the Government under any patent.
- (j) Limitation on charges for rights in technical data. (1) The Contractor shall not charge to this contract any cost, including, but not limited to, license fees, royalties, or similar charges, for rights in technical data to be delivered under this contract when--
- (i) The Government has acquired, by any means, the same or greater rights in the data; or
- (ii) The data are available to the public without restrictions.
- (2) The limitation in paragraph (j)(1) of this clause--
- (i) Includes costs charged by a subcontractor or supplier, at any tier, or costs incurred by the Contractor to acquire rights in subcontractor or supplier technical data, if the subcontractor or supplier has been paid for such rights under any other Government contract or under a license conveying the rights to the Government; and

- (ii) Does not include the reasonable costs of reproducing, handling, or mailing the documents or other media in which the technical data will be delivered.
- (k) Applicability to subcontractors or suppliers. (1) The Contractor shall ensure that the rights afforded its subcontractors and suppliers under 10 U.S.C. 2320, 10 U.S.C. 2321, and the identification, assertion, and delivery processes of paragraph (e) of this clause are recognized and protected.
- (2) Whenever any technical data for noncommercial is to be obtained from a subcontractor or supplier for delivery to the Government under this contract, the Contractor shall use this same clause in the subcontract or other contractual instrument, and require its subcontractors or suppliers to do so, without alteration, except to identify the parties. No other clause shall be used to enlarge or diminish the Government's, the Contractor's, or a higher-tier subcontractor's or supplier's rights in a subcontractor's or supplier's technical data.
- (3) Technical data required to be delivered by a subcontractor or supplier shall normally be delivered to the next higher-tier contractor, subcontractor, or supplier. However, when there is a requirement in the prime contract for data which may be submitted with other than unlimited rights by a subcontractor or supplier, then said subcontractor or supplier may fulfill its requirement by submitting such data directly to the Government, rather than through a higher-tier contractor, subcontractor, or supplier.
- (4) The Contractor and higher-tier subcontractors or suppliers shall not use their power to award contracts as economic leverage to obtain rights in technical data from their subcontractors or suppliers.
- (5) In no event shall the Contractor use its obligation to recognize and protect subcontractor or supplier rights in technical data as an excuse for failing to satisfy its contractual obligations to the Government.

# 252.227-7014 RIGHTS IN NONCOMMERCIAL COMPUTER SOFTWARE AND NONCOMMERCIAL COMPUTER SOFTWARE DOCUMENTATION (JUN 1995)

- (a) Definitions. As used in this clause:
- (1) Commercial computer software means software developed or regularly used for nongovernmental purposes which--
- (i) Has been sold, leased, or licensed to the public;
- (ii) Has been offered for sale, lease, or license to the public;
- (iii) Has not been offered, sold, leased, or licensed to the public but will be available for commercial sale, lease, or license in time to satisfy the delivery requirements of this contract; or
- (iv) Satisfies a criterion expressed in paragraph (a)(1) (i), (ii), or (iii) of this clause and would require only minor modification to meet the requirements of this contract.
- (2) Computer database means a collection of recorded data in a form capable of being processed by a computer. The term does not include computer software.
- (3) Computer program means a set of instructions, rules, or routines, recorded in a form that is capable of causing a computer to perform a specific operation or series of operations.

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- (4) Computer software means computer programs, source code, source code listings, object code listings, design details, algorithms, processes, flow charts, formulae, and related material that would enable the software to be reproduced, recreated, or recompiled. Computer software does not include computer databases or computer software documentation.
- (5) Computer software documentation means owner's manuals, user's manuals, installation instructions, operating instructions, and other similar items, regardless of storage medium, that explain the capabilities of the computer software or provide instructions for using the software.
- (6) Developed means that--
- (i) A computer program has been successfully operated in a computer and tested to the extent sufficient to demonstrate to reasonable persons skilled in the art that the program can reasonably be expected to perform its intended purpose;
- (ii) Computer software, other than computer programs, has been tested or analyzed to the extent sufficient to demonstrate to reasonable persons skilled in the art that the software can reasonably be expected to perform its intended purpose; or
- (iii) Computer software documentation required to be delivered under a contract has been written, in any medium, in sufficient detail to comply with requirements under that contract.
- (7) Developed exclusively at private expense means development was accomplished entirely with costs charged to indirect cost pools, costs not allocated to a government contract, or any combination thereof.
- (i) Private expense determinations should be made at the lowest practicable level.
- (ii) Under fixed-price contracts, when total costs are greater than the firm-fixed-price or ceiling price of the contract, the additional development costs necessary to complete development shall not be considered when determining whether development was at government, private, or mixed expense.
- (8) Developed exclusively with government funds means development was not accomplished exclusively or partially at private expense.
- (9) Developed with mixed funding means development was accomplished partially with costs charged to indirect cost pools and/or costs not allocated to a government contract, and partially with costs charged directly to a government contract.
- (10) Government purpose means any activity in which the United States Government is a party, including cooperative agreements with international or multi-national defense organizations or sales or transfers by the United States Government to foreign governments or international organizations. Government purposes include competitive procurement, but do not include the rights to use, modify, reproduce, release, perform, display, or disclose computer software or computer software documentation for commercial purposes or authorize others to do so.
- (11) Government purpose rights means the rights to--
- (i) Use, modify, reproduce, release, perform, display, or disclose computer software or computer software documentation within the Government without restriction; and
- (ii) Release or disclose computer software or computer software documentation outside the Government

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and authorize persons to whom release or disclosure has been made to use, modify, reproduce, release, perform, display, or disclose the software or documentation for United States government purposes.

- (12) Minor modification means a modification that does not significantly alter the nongovernmental function or purpose of the software or is of the type customarily provided in the commercial marketplace.
- (13) Noncommercial computer software means software that does not qualify as commercial computer software under paragraph (a)(1) of this clause.
- (14) Restricted rights apply only to noncommercial computer software and mean the Government's rights to--
- (i) Use a computer program with one computer at one time. The program may not be accessed by more than one terminal or central processing unit or time shared unless otherwise permitted by this contract;
- (ii) Transfer a computer program to another Government agency without the further permission of the Contractor if the transferor destroys all copies of the program and related computer software documentation in its possession and notifies the licensor of the transfer. Transferred programs remain subject to the provisions of this clause;
- (iii) Make the minimum number of copies of the computer software required for safekeeping (archive), backup, or modification purposes;
- (iv) Modify computer software provided that the Government may--
- (A) Use the modified software only as provided in paragraphs (a)(14) (i) and (iii) of this clause; and
- (B) Not release or disclose the modified software except as provided in paragraphs (a)(14) (ii), (v) and (vi) of this clause;
- (v) Permit contractors or subcontractors performing service contracts (see 37.101 of the Federal Acquisition Regulation) in support of this or a related contract to use computer software to diagnose and correct deficiencies in a computer program, to modify computer software to enable a computer program to be combined with, adapted to, or merged with other computer programs or when necessary to respond to urgent tactical situations, provided that--
- (A) The Government notifies the party which has granted restricted rights that a release or disclosure to particular contractors or subcontractors was made;
- (B) Such contractors or subcontractors are subject to the use and non-disclosure agreement at 227.7103-7 of the Defense Federal Acquisition Regulation Supplement (DFARS) or are Government contractors receiving access to the software for performance of a Government contract that contains the clause at DFARS 252.227-7025, Limitations on the Use or Disclosure of Government-Furnished Information Marked with Restrictive Legends;
- (C) The Government shall not permit the recipient to decompile, disassemble, or reverse engineer the software, or use software decompiled, disassembled, or reverse engineered by the Government pursuant to paragraph (a)(14)(iv) of this clause, for any other purpose; and
- (D) Such use is subject to the limitation in paragraph (a)(14)(i) of this clause; and

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- (vi) Permit contractors or subcontractors performing emergency repairs or overhaul of items or components of items procured under this or a related contract to use the computer software when necessary to perform the repairs or overhaul, or to modify the computer software to reflect the repairs or overhaul made, provided that--
- (A) The intended recipient is subject to the use and nondisclosure agreement at DFARS 227.7103-7 or is a Government contractor receiving access to the software for performance of a Government contract that contains the clause at DFARS 252.227-7025, Limitations on the Use or Disclosure of Government-Furnished Information Marked with Restrictive Legends; and
- (B) The Government shall not permit the recipient to decompile, disassemble, or reverse engineer the software, or use software decompiled, disassembled, or reverse engineered by the Government pursuant to paragraph (a)(14)(iv) of this clause, for any other purpose.
- (15) Unlimited rights means rights to use, modify, reproduce, release, perform, display, or disclose computer software or computer software documentation in whole or in part, in any manner and for any purpose whatsoever, and to have or authorize others to do so.
- (b) Rights in computer software or computer software documentation. The Contractor grants or shall obtain for the Government the following royalty free, world-wide, nonexclusive, irrevocable license rights in noncommercial computer software or computer software documentation. All rights not granted to the Government are retained by the Contractor.
- (1) Unlimited rights. The Government shall have unlimited rights in-
- (i) Computer software developed exclusively with Government funds;
- (ii) Computer software documentation required to be delivered under this contract;
- (iii) Corrections or changes to computer software or computer software documentation furnished to the Contractor by the Government;
- (iv) Computer software or computer software documentation that is otherwise publicly available or has been released or disclosed by the Contractor or subcontractor without restriction on further use, release or disclosure, other than a release or disclosure resulting from the sale, transfer, or other assignment of interest in the software to another party or the sale or transfer of some or all of a business entity or its assets to another party;
- (v) Computer software or computer software documentation obtained with unlimited rights under another Government contract or as a result of negotiations; or
- (vi) Computer software or computer software documentation furnished to the Government, under this or any other Government contract or subcontract thereunder with--
- (A) Restricted rights in computer software, limited rights in technical data, or government purpose license rights and the restrictive conditions have expired; or
- (B) Government purpose rights and the Contractor's exclusive right to use such software or documentation for commercial purposes has expired.
- (2) Government purpose rights. (i) Except as provided in paragraph (b)(1) of this clause, the Government

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shall have government purpose rights in computer software development with mixed funding.

- (ii) Government purpose rights shall remain in effect for a period of five years unless a different period has been negotiated. Upon expiration of the five-year or other negotiated period, the Government shall have unlimited rights in the computer software or computer software documentation. The government purpose rights period shall commence upon execution of the contract, subcontract, letter contract (or similar contractual instrument), contract modification, or option exercise that required development of the computer software.
- (iii) The Government shall not release or disclose computer software in which it has government purpose rights to any other person unless--
- (A) Prior to release or disclosure, the intended recipient is subject to the use and non-disclosure agreement at DFARS 227.7103-7; or
- (B) The recipient is a Government contractor receiving access to the software or documentation for performance of a Government contract that contains the clause at DFARS 252.227-7025, Limitations on the Use or Disclosure of Government Furnished Information Marked with Restrictive Legends.
- (3) Restricted rights. (i) The Government shall have restricted rights in noncommercial computer software required to be delivered or otherwise provided to the Government under this contract that were developed exclusively at private expense.
- (ii) The Contractor, its subcontractors, or suppliers are not required to provide the Government additional rights in noncommercial computer software delivered or otherwise provided to the Government with restricted rights. However, if the Government desires to obtain additional rights in such software, the Contractor agrees to promptly enter into negotiations with the Contracting Officer to determine whether there are acceptable terms for transferring such rights. All noncommercial computer software in which the Contractor has granted the Government additional rights shall be listed or described in a license agreement made part of the contract (see paragraph (b)(4) of this clause). The license shall enumerate the additional rights granted the Government.
- (4) Specifically negotiated license rights. (i) The standard license rights granted to the Government under paragraphs (b)(1) through (b)(3) of this clause, including the period during which the Government shall have government purpose rights in computer software, may be modified by mutual agreement to provide such rights as the parties consider appropriate but shall not provide the Government lesser rights in computer software than are enumerated in paragraph (a)(14) of this clause or lesser rights in computer software documentation than are enumerated in paragraph (a)(13) of the Rights in Technical Data-Noncommercial Items clause of this contract.
- (ii) Any rights so negotiated shall be identified in a license agreement made part of this contract.
- (5) Prior government rights. Computer software or computer software documentation that will be delivered, furnished, or otherwise provided to the Government under this contract, in which the Government has previously obtained rights shall be delivered, furnished, or provided with the pre-existing rights, unless--
- (i) The parties have agreed otherwise; or
- (ii) Any restrictions on the Government's rights to use, modify, reproduce, release, perform, display, or disclose the data have expired or no longer apply.

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- (6) Release from liability. The Contractor agrees to release the Government from liability for any release or disclosure of computer software made in accordance with paragraph (a)(14) or (b)(2)(iii) of this clause, in accordance with the terms of a license negotiated under paragraph (b)(4) of this clause, or by others to whom the recipient has released or disclosed the software, and to seek relief solely from the party who has improperly used, modified, reproduced, released, performed, displayed, or disclosed Contractor software marked with restrictive legends.
- (c) Rights in derivative computer software or computer software documentation. The Government shall retain its rights in the unchanged portions of any computer software or computer software documentation delivered under this contract that the Contractor uses to prepare, or includes in, derivative computer software or computer software documentation.
- (d) Third party copyrighted computer software or computer software documentation. The Contractor shall not, without the written approval of the Contracting Officer, incorporate any copyrighted computer software or computer software documentation in the software or documentation to be delivered under this contract unless the Contractor is the copyright owner or has obtained for the Government the license rights necessary to perfect a license or licenses in the deliverable software or documentation of the appropriate scope set forth in paragraph (b) of this clause, and prior to delivery of such--
- (1) Computer software, has provided a statement of the license rights obtained in a form acceptable to the Contracting Officer; or
- (2) Computer software documentation, has affixed to the transmittal document a statement of the license rights obtained.
- (e) Identification and delivery of computer software and computer software documentation to be furnished with restrictions on use, release, or disclosure. (1) This paragraph does not apply to restrictions based solely on copyright.
- (2) Except as provided in paragraph (e)(3) of this clause, computer software that the Contractor asserts should be furnished to the Government with restrictions on use, release, or disclosure is identified in an attachment to this contract (the Attachment). The Contractor shall not deliver any software with restrictive markings unless the software is listed on the Attachment.
- (3) In addition to the assertions made in the Attachment, other assertions may be identified after award when based on new information or inadvertent omissions unless the inadvertent omissions would have materially affected the source selection decision. Such identification and assertion shall be submitted to the Contracting Officer as soon as practicable prior to the scheduled data for delivery of the software, in the following format, and signed by an official authorized to contractually obligate the Contractor: Identification and Assertion of Restrictions on the Government's Use, Release, or Disclosure of Computer Software.

The Contractor asserts for itself, or the persons identified below, that the Government's rights to use, release, or disclose the following computer software should be restricted:

Computer Software to be Furnished With Restrictions \* Assertion \*\* Assertion \*\* Assertion \*\* Restrictions \* Restrictions \*\*\*

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(LIST) (LIST) (LIST)

\* Generally, development at private expense, either exclusively or partially, is the only basis for asserting restrictions on the Government's rights to use, release, or disclose computer software.

- \*\* Indicate whether development was exclusively or partially at private expense. If development was not a private expense, enter the specific reason for asserting that the Government's rights should be restricted.
- \*\*\* Enter asserted rights category (e.g., restricted or government purpose rights in computer software, government purpose license rights a prior contract, rights in SBIR software generated under another contract, or specifically negotiated licenses).

**** Corporation, individual, or other person, as appropriate.  Date	-
Printed Name and Title	
Signature	

End of identification and assertion)

- (4) When requested by the Contracting Officer, the Contractor shall provide sufficient information to enable the Contracting Officer to evaluate the Contractor's assertions. The Contracting Officer reserves the right to add the Contractor's assertions to the Attachment and validate any listed assertion, at a later date, in accordance with the procedures of the Validation of Asserted Restrictions--Computer Software clause of this contract.
- (f) Marking requirements. The Contractor, and its subcontractors or suppliers, may only assert restrictions on the Government's rights to use, modify, reproduce, release, perform, display, or disclose computer software by marking the deliverable software or documentation subject to restriction. Except as provided in paragraph (f)(5) of this clause, only the following legends are authorized under this contract; the government purpose rights legend at paragraph (f)(2) of this clause; the restricted rights legend at paragraph (f)(3) of this clause; or the special license rights legend at paragraph (f)(4) of this clause; and/or a notice of copyright as prescribed under 17 U.S.C. 401 or 402.
- (1) General marking instructions. The Contractor, or its subcontractors or suppliers, shall conspicuously and legibly mark the appropriate legend on all computer software that qualify for such markings. The authorized legends shall be placed on the transmitted document or software storage container and each page, or portions thereof, of printed material containing computer software for which restrictions are asserted. Computer software transmitted directly from one computer or computer terminal to another shall contain a notice of asserted restrictions. However, instructions that interfere with or delay the operation of computer software in order to display a restrictive rights legend or other license statement at any time prior to or during use of the computer software, or otherwise cause such interference or delay, shall not be inserted in software that will or might be used in combat or situations that simulate combat conditions, unless the Contracting Officer's written permission to deliver such software has been obtained prior to delivery. Reproductions of computer software or any portions thereof subject to asserted restrictions, shall also reproduce the asserted restrictions.

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(2) Government purpose rights markings. Computer software delivered or otherwise furnished to the Government with government purpose rights shall be marked as follows:				
GOVERNMENT PURPOSE RIGHTS				
Contract No				
Contractor Name				
Contractor Address				
Expiration Date				
The Government's rights to use, modify, reproduce, release, perform, display, or disclose this software are restricted by paragraph (b)(2) of the Rights in Noncommercial Computer Software and Noncommercial Computer Software Documentation clause contained in the above identified contract. No restrictions apply after the expiration date shown above. Any reproduction of the software or portions thereof marked with this legend must also reproduce the markings.				
(End of legend)				
(3) Restricted rights markings. Software delivered or otherwise furnished to the Government with restricted rights shall be marked with the following legend:				
RESTRICTED RIGHTS				
Contract No				
Contractor Name				
Contractor Address				
The Government's rights to use, modify, reproduce, release, perform, display, or disclose this software are restricted by paragraph (b)(3) of the Rights in Noncommercial Computer Software and Noncommercial Computer Software Documentation clause contained in the above identified contract. Any reproduction of computer software or portions thereof marked with this legend must also reproduce the markings. Any person, other than the Government, who has been provided access to such software must promptly notify the above named Contractor.				
(End of legend)				
(4) Special license rights markings. (i) Computer software or computer documentation in which the Government's rights stem from a specifically negotiated license shall be marked with the following legend:				
SPECIAL LICENSE RIGHTS				

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- (ii) For purposes of this clause, special licenses do not include government purpose license rights acquired under a prior contract (see paragraph (b)(5) of this clause).
- (5) Pre-existing markings. If the terms of a prior contract or license permitted the Contractor to restrict the Government's rights to use, modify, release, perform, display, or disclose computer software or computer software documentation and those restrictions are still applicable, the Contractor may mark such software or documentation with the appropriate restrictive legend for which the software qualified under the prior contract or license. The marking procedures in paragraph (f)(1) of this clause shall be followed.
- (g) Contractor procedures and records. Throughout performance of this contract, the Contractor and its subcontractors or suppliers that will deliver computer software or computer software documentation with other than unlimited rights, shall--
- (1) Have, maintain, and follow written procedures sufficient to assure that restrictive markings are used only when authorized by the terms of this clause; and
- (2) Maintain records sufficient to justify the validity of any restrictive markings on computer software or computer software documentation delivered under this contract.
- (h) Removal of unjustified and nonconforming markings. (1) Unjustified computer software or computer software documentation markings. The rights and obligations of the parties regarding the validation of restrictive markings on computer software or computer software documentation furnished or to be furnished under this contract are contained in the Validation of Asserted Restrictions--Computer Software and the Validation of Restrictive Markings on Technical Data clauses of this contract, respectively. Notwithstanding any provision of this contract concerning inspection and acceptance, the Government may ignore or, at the Contractor's expense, correct or strike a marking if, in accordance with the procedures of those clauses, a restrictive marking is determined to be unjustified.
- (2) Nonconforming computer software or computer software documentation markings. A nonconforming marking is a marking placed on computer software or computer software documentation delivered or otherwise furnished to the Government under this contract that is not in the format authorized by this contract. Correction of nonconforming markings is not subject to the Validation of Asserted Restrictions-Computer Software or the Validation of Restrictive Markings on Technical Data clause of this contract. If the Contracting Officer notifies the Contractor of a nonconforming marking or markings and the Contractor fails to remove or correct such markings within sixty (60) days, the Government may ignore or, at the Contractor's expense, remove or correct any nonconforming markings.
- (i) Relation to patents. Nothing contained in this clause shall imply a license to the Government under any patent or be construed as affecting the scope of any license or other right otherwise granted to the Government under any patent.
- (j) Limitation on charges for rights in computer software or computer software documentation. (1) The Contractor shall not charge to this contract any cost, including but not limited to license fees, royalties, or similar charges, for rights in computer software or computer software documentation to be delivered

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under this contract when--

- (i) The Government has acquired, by any means, the same or greater rights in the software or documentation; or
- (ii) The software or documentation are available to the public without restrictions.
- (2) The limitation in paragraph (j)(1) of this clause--
- (i) Includes costs charged by a subcontractor or supplier, at any tier, or costs incurred by the Contractor to acquire rights in subcontractor or supplier computer software or computer software documentation, if the subcontractor or supplier has been paid for such rights under any other Government contract or under a license conveying the rights to the Government; and
- (ii) Does not include the reasonable costs of reproducing, handling, or mailing the documents or other media in which the software or documentation will be delivered.
- (k) Applicability to subcontractors or suppliers. (1) Whenever any noncommercial computer software or computer software documentation is to be obtained from a subcontractor or supplier for delivery to the Government under this contract, the Contractor shall use this same clause in its subcontracts or other contractual instruments, and require its subcontractors or suppliers to do so, without alteration, except to identify the parties. No other clause shall be used to enlarge or diminish the Government's, the Contractor's, or a higher tier subcontractor's or supplier's rights in a subcontractor's or supplier's computer software or computer software documentation.
- (2) The Contractor and higher tier subcontractors or suppliers shall not use their power to award contracts as economic leverage to obtain rights in computer software or computer software documentation from their subcontractors or suppliers.
- (3) The Contractor shall ensure that subcontractor or supplier rights are recognized and protected in the identification, assertion, and delivery processes required by paragraph (e) of this clause.
- (4) In no event shall the Contractor use its obligation to recognize and protect subcontractor or supplier rights in computer software or computer software documentation as an excuse for failing to satisfy its contractual obligation to the Government.

# 52.244-6 SUBCONTRACTS FOR COMMERCIAL ITEMS AND COMMERCIAL COMPONENTS (APR 1998)

(a) Definitions.

Commercial item, as used in this clause, has the meaning contained in the clause at 52.202-1, Definitions.

Subcontract, as used in this clause, includes a transfer of commercial items between divisions, subsidiaries, or affiliates of the Contractor or subcontractor at any tier.

- (b) To the maximum extent practicable, the Contractor shall incorporate, and require its subcontractors at all tiers to incorporate, commercial items or nondevelopmental items as components of items to be supplied under this contract.
- (c) Notwithstanding any other clause of this contract, the Contractor is not required to include any FAR

provision or clause, other than those listed below to the extent they are applicable and as may be required to establish the reasonableness of prices under Part 15, in a subcontract at any tier for commercial items or commercial components:

- (1) 52.222-26, Equal Opportunity (E.O. 11246);
- (2) 52.222-35, Affirmative Action for Disabled Veterans and Veterans of the Vietnam Era (38 U.S.C. 4212(a));
- (3) 52.222-36, Affirmative Action for Handicapped Workers (29 U.S.C. 793); and
- (4) 52.247-64, Preference for Privately Owned U.S.-Flagged Commercial Vessels (46 U.S.C. 1241) (flow down not required for subcontracts awarded beginning May 1, 1996).
- (d) The Contractor shall include the terms of this clause, including this paragraph (d), in subcontracts awarded under this contract.

## 252.225-7008 SUPPLIES TO BE ACCORDED DUTY-FREE ENTRY (DEC 1991)

In accordance with paragraph (a) of the Duty-Free Entry clause and/or paragraph (b) of the Duty-Free Entry--Qualifying Country End Products and Supplies clause of this contract, the following supplies are accorded duty-free entry: (all - to be specified at time of award)

# 52.245-5 GOVERNMENT PROPERTY (COST-REIMBURSEMENT, TIME-AND-MATERIAL, OR LABOR-HOUR CONTRACTS) (JAN 1986) (DEVIATION)

- (a) Government-furnished property.
- (1) The term "Contractor's managerial personnel," as used in paragraph (g) of this clause, means any of the Contractor's directors, officers, managers, superintendents, or equivalent representatives who have supervision or direction of--
  - (i) All or substantially all of the Contractor's business;
- (ii) All or substantially all of the Contractor's operation at any one plant, or separate location at which the contract is being performed; or
  - (iii) A separate and complete major industrial operation connected with performing this contract.
- (2) The Government shall deliver to the Contractor, for use in connection with and under the terms of this contract, the Government-furnished property described in the Schedule or specifications, together with such related data and information as the Contractor may request and as may be reasonably required for the intended use of the property (hereinafter referred to as "Government-furnished property").
- (3) The delivery or performance dates for this contract are based upon the expectation that Government-furnished property suitable for use will be delivered to the Contractor at the times stated in the Schedule or, if not so stated, in sufficient time to enable the Contractor to meet the contract's delivery or performance dates.
- (4) If Government-furnished property is received by the Contractor in a condition not suitable for the intended use, the Contractor shall, upon receipt, notify the Contracting Officer, detailing the facts, and, as directed by the Contracting Officer and at Government expense, either effect repairs or modification or return or otherwise dispose of the property. After completing the directed action and upon written request of the Contractor, the Contracting Officer shall make an equitable adjustment as provided in paragraph (h) of this clause.
- (5) If Government-furnished property is not delivered to the Contractor by the required time or times, the Contracting Officer shall, upon the Contractor's timely written request, make a determination of the delay, if any, caused the Contractor and shall make an equitable adjustment in accordance with paragraph

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- (h) of this clause.
- (b) Changes in Government-furnished property. (1) The Contracting Officer may, by written notice, (i) decrease the Government-furnished property provided or to be provided under this contract or (ii) substitute other Government-furnished property for the property to be provided by the Government or to be acquired by the Contractor for the Government under this contract. The Contractor shall promptly take such action as the Contracting Officer may direct regarding the removal, shipment, or disposal of the property covered by this notice.
- (2) Upon the Contractor's written request, the Contracting Officer shall make an equitable adjustment to the contract in accordance with paragraph (h) of this clause, if the Government has agreed in the Schedule to make such property available for performing this contract and there is any--
  - (i) Decrease or substitution in this property pursuant to subparagraph (b)(1) above; or
  - (ii) Withdrawal of authority to use property, if provided under any other contract or lease.
  - (c) Title. (1) The Government shall retain title to all Government-furnished property.
- (2) Title to all property purchased by the Contractor for which the Contractor is entitled to be reimbursed as a direct item of cost under this contract shall pass to and vest in the Government upon the vendor's delivery of such property.
- (3) Title to all other property, the cost of which is reimbursable to the Contractor, shall pass to and vest in the Government upon--
  - (i) Issuance of the property for use in contract performance;
  - (ii) Commencement of processing of the property for use in contract performance; or
  - (iii) Reimbursement of the cost of the property by the Government, whichever occurs first.
- (4) All Government-furnished property and all property acquired by the Contractor, title to which vests in the Government under this paragraph (collectively referred to as "Government property"), are subject to the provisions of this clause. Title to Government property shall not be affected by its incorporation into or attachment to any property not owned by the Government, nor shall Government property become a fixture or lose its identity as personal property by being attached to any real property.
- (d) Use of Government property. The Government property shall be used only for performing this contract, unless otherwise provided in this contract or approved by the Contracting Officer.
- (e) Property administration. (1) The Contractor shall be responsible and accountable for all Government property provided under the contract and shall comply with Federal Acquisition Regulation (FAR) Subpart 45.5, as in effect on the date of this contract.
- (2) The Contractor shall establish and maintain a program for the use, maintenance, repair, protection, and preservation of Government property in accordance with sound business practice and the applicable provisions of FAR Subpart 45.5.
- (3) If damage occurs to Government property, the risk of which has been assumed by the Government under this contract, the Government shall replace the items or the Contractor shall make such repairs as the Government directs. However, if the Contractor cannot effect such repairs within the time required, the Contractor shall dispose of the property as directed by the Contracting Officer. When any property for which the Government is responsible is replaced or repaired, the Contracting Officer shall make an equitable adjustment in accordance with paragraph (h) of this clause.
- (f) Access. The Government and all its designees shall have access at all reasonable times to the premises in which any Government property is located for the purpose of inspecting the Government property.
- (g) Limited risk of loss. (1) The Contractor shall not be liable for loss or destruction of, or damage to, the Government property provided under this contract or for expenses incidental to such loss, destruction, or damage, except as provided in subparagraphs (2) and (3) below.
- (2) The Contractor shall be responsible for loss or destruction of, or damage to, the Government property provided under this contract (including expenses incidental to such loss, destruction, or damage)-
- (i) That results from a risk expressly required to be insured under this contract, but only to the extent of the insurance required to be purchased and maintained or to the extent of insurance actually purchased

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and maintained, whichever is greater;

- (ii) That results from a risk that is in fact covered by insurance or for which the Contractor is otherwise reimbursed, but only to the extent of such insurance or reimbursement;
  - (iii) For which the Contractor is otherwise responsible under the express terms of this contract;
- (iv) That results from willful misconduct or lack of good faith on the part of the Contractor's managerial personnel; or
- (v) That results from a failure on the part of the Contractor, due to willful misconduct or lack of good faith on the part of the Contractor's managerial personnel, to establish and administer a program or system for the control, use, protection, preservation, maintenance, and repair of Government property as required by paragraph (e) of this clause.
- (3)(i) If the Contractor fails to act as provided by subdivision (g)(2)(v) above, after being notified (by certified mail addressed to one of the Contractor's managerial personnel) of the Government's disapproval, withdrawal of approval, or nonacceptance of the system or program, it shall be conclusively presumed that such failure was due to willful misconduct or lack of good faith on the part of the Contractor's managerial personnel.
- (ii) In such event, any loss or destruction of, or damage to, the Government property shall be presumed to have resulted from such failure unless the Contractor can establish by clear and convincing evidence that such loss, destruction, or damage--
  - (A) Did not result from the Contractor's failure to maintain an approved program or system; or
  - (B) Occurred while an approved program or system was maintained by the Contractor.
- (4) If the Contractor transfers Government property to the possession and control of a subcontractor, the transfer shall not affect the liability of the Contractor for loss or destruction of, or damage to, the property as set forth above. However, the Contractor shall require the subcontractor to assume the risk of, and be responsible for, any loss or destruction of, or damage to, the property while in the subcontractor's possession or control, except to the extent that the subcontract, with the advance approval of the Contracting Officer, relieves the subcontractor from such liability. In the absence of such approval, the subcontract shall contain appropriate provisions requiring the return of all Government property in as good condition as when received, except for reasonable wear and tear or for its use in accordance with the provisions of the prime contract.
- (5) The Contractor shall notify the contracting officer upon loss or destruction of, or damage to, Government property provided under this contract, with the exception of low value property for which loss, damage, or destruction is reported at contract termination, completion, or when needed for continued contract performance. The Contractor shall take all reasonable action to protect the Government property from further damage, separate the damaged and undamaged Government property, put all the affected Government property in the best possible order, and furnish to the Contracting Officer a statement of-
  - (i) The lost, destroyed, or damaged Government property;
  - (ii) The time and origin of the loss, destruction, or damage;
  - (iii) All known interests in commingled property of which the Government property is a part; and
  - (iv) The insurance, if any, covering any part of or interest in such commingled property.
- (6) The Contractor shall repair, renovate, and take such other action with respect to damaged Government property as the Contracting Officer directs. If the Government property is destroyed or damaged beyond practical repair, or is damaged and so commingled or combined with property of others (including the Contractor's) that separation is impractical, the Contractor may, with the approval of and subject to any conditions imposed by the Contracting Officer, sell such property for the account of the Government. Such sales may be made in order to minimize the loss to the Government, to permit the resumption of business, or to accomplish a similar purpose. The Contractor shall be entitled to an equitable adjustment in the contract price for the expenditures made in performing the obligations under this subparagraph (g)(6) in accordance with paragraph (h) of this clause. However, the Government may directly reimburse the loss and salvage organization for any of their charges. The Contracting Officer shall give due regard to the Contractor's liability under this paragraph (g) when making any such equitable adjustment.

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- (7) The Contractor shall not be reimbursed for, and shall not include as an item of overhead, the cost of insurance or of any reserve covering risk of loss or destruction of, or damage to, Government property, except to the extent that the Government may have expressly required the Contractor to carry such insurance under another provision of this contract.
- (8) In the event the Contractor is reimbursed or otherwise compensated for any loss or destruction of, or damage to, Government property, the Contractor shall use the proceeds to repair, renovate, or replace the lost, destroyed, or damaged Government property or shall otherwise credit the proceeds to, or equitably reimburse, the Government, as directed by the Contracting Officer.
- (9) The Contractor shall do nothing to prejudice the Government's rights to recover against third parties for any loss or destruction of, or damage to, Government property. Upon the request of the Contracting Officer, the Contractor shall, at the Government's expense, furnish to the Government all reasonable assistance and cooperation (including the prosecution of suit and the execution of instruments of assignment in favor of the Government) in obtaining recovery. In addition, where a subcontractor has not been relieved from liability for any loss or destruction of, or damage to, Government property, the Contractor shall enforce for the benefit of the Government the liability of the subcontractor for such loss, destruction, or damage.
- (h) Equitable adjustment. When this clause specifies an equitable adjustment, it shall be made to any affected contract provision in accordance with the procedures of the Changes clause. When appropriate, the Contracting Officer may initiate an equitable adjustment in favor of the Government. The right to an equitable adjustment shall be the Contractor's exclusive remedy. The Government shall not be liable to suit for breach of contract for-
  - (1) Any delay in delivery of Government-furnished property;
  - (2) Delivery of Government-furnished property in a condition not suitable for its intended use;
  - (3) A decrease in or substitution of Government-furnished property; or
  - (4) Failure to repair or replace Government property for which the Government is responsible.
- (i) Final accounting and disposition of Government property. Upon completing this contract, or at such earlier dates as may be fixed by the Contracting Officer, the Contractor shall submit, in a form acceptable to the Contracting Officer, inventory schedules covering all items of Government property not consumed in performing this contract or delivered to the Government. The Contractor shall prepare for shipment, deliver f.o.b. origin, or dispose of the Government property as may be directed or authorized by the Contracting Officer. The net proceeds of any such disposal shall be credited to the cost of the work covered by this contract or paid to the Government as directed by the Contracting Officer. The foregoing provisions shall apply to scrap from Government property; provided, however, that the Contracting Officer may authorize or direct the Contractor to omit from such inventory schedules any scrap consisting of faulty castings or forgings or of cutting and processing waste, such as chips, cuttings, borings, turnings, short ends, circles, trimmings, clippings, and remnants, and to dispose of such scrap in accordance with the Contractor's normal practice and account for it as a part of general overhead or other reimbursable costs in accordance with the Contractor's established accounting procedures.
- (j) Abandonment and restoration of Contractor premises. Unless otherwise provided herein, the Government--
- (1) May abandon any Government property in place, at which time all obligations of the Government regarding such abandoned property shall cease; and
- (2) Has no obligation to restore or rehabilitate the Contractor's premises under any circumstances (e.g., abandonment, disposition upon completion of need, or contract completion). However, if the Government-furnished property (listed in the Schedule or specifications) is withdrawn or is unsuitable for the intended use, or if other Government property is substituted, then the equitable adjustment under paragraph (h) of this clause may properly include restoration or rehabilitation costs.
  - (k) Communications. All communications under this clause shall be in writing.
- (l) Overseas contracts. If this contract is to be performed outside the United States of America, its territories, or possessions, the words "Government" and "Government-furnished" (wherever they appear in this clause) shall be construed as "United States Government" and "United States Government-

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furnished," respectively.

### 52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

FAR clauses: http://www.arnet.gov/far

DFAR clauses: http://www.dtic.mil/contracts/

### SECTION J - List of Documents, Exhibits and Other Attachments

The documents listed are physically included in this contract package:

DD Form 254 Contract Security Classification Specification

DD Form 1423 Contract Data Requirements List (CDRL)

DD Form 1664 Data Item Descriptions (DID)

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## SECTION K - Representations, Certifications and Other Statements of Offerors

#### CLAUSES INCORPORATED BY REFERENCE

52.203-11	Certification And Disclosure Regarding Payment To Influence	APR 1991
	Certain Federal Transactions	
252.209-7001	Disclosure of Ownership or Control by the Government of a	MAR 1998
	Terrorist Country	
252.209-7003	Compliance With Veterans' Employment Reporting	MAR 1998
	Requirements	
252.227-7028	Technical Data or Computer Software Previously Delivered to the	Government JUN 1995

## CLAUSES INCORPORATED BY FULL TEXT

#### 52.204-3 TAXPAYER IDENTIFICATION (JUN 1997)

(a) Definitions.

"Common parent," as used in this solicitation provision, means that corporate entity that owns or controls an affiliated group of corporations that files its Federal income tax returns on a consolidated basis, and of which the offeror is a member.

"Corporate status," as used in this solicitation provision, means a designation as to whether the offeror is a corporate entity, an unincorporated entity (e.g., sole proprietorship or partnership), or a corporation providing medical and health care services.

"Taxpayer Identification Number (TIN)," as used in this solicitation provision, means the number required by the IRS to be used by the offeror in reporting income tax and other returns.

(b) All offerors are required to submit the information required in paragraphs (c) through (e) of this solicitation provision in order to comply with reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M and implementing regulations issued by the Internal Revenue Service (IRS). If the resulting contract is subject to the reporting requirements described in FAR 4.903, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

c) Taxpayer Identification Number (TIN)
* TIN:
TIN has been applied for.

- \* TIN is not required because:
- \* Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the U.S. and does not have an office or place of business or a fiscal paying agent in the U.S.;
- \* Offeror is an agency or instrumentality of a foreign government;

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* Offeror is an agency or instrumentality of a Federal, state, or local government;
* Other. State basis
(d) Corporate Status.
* Corporation providing medical and health care services, or engaged in the billing and collecting of payments for such services;
* Other corporate entity;
* Not a corporate entity:
* Sole proprietorship
* Partnership
* Hospital or extended care facility described in 26 CFR 501(c)(3) that is exempt from taxation under 26 CFR 501(a).
(e) Common Parent.
* Offeror is not owned or controlled by a common parent as defined in paragraph (a) of this provision.
* Name and TIN of common parent:
Name
TIN
52.204-5 WOMEN-OWNED BUSINESS (OCT 1995)
(a) Representation. The offeror represents that it [] is, [] is not a women-owned business concern.
(b) Definition. "Women-owned business concern," as used in this provision, means a concern which is at least 51 percent owned by one or more women; or in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and whose management and daily business operations are controlled by one or more women.
52.209-5 CERTIFICATION REGARDING DEBARMENT, SUSPENSION, PROPOSED DEBARMENT, AND OTHER RESPONSIBILITY MATTERS (MAR 1996)
(a)(1) The Offeror certifies, to the best of its knowledge and belief, that
(i) The Offeror and/or any of its Principals
(A) Are [] are not [] presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency;

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(B) Have [] have not [], within a three-year period preceding this offer, been convicted of or had a civil

judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and

- (C) Are [] are not [] presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in subdivision (a)(1)(i)(B) of this provision.
- (ii) The Offeror has [] has not [], within a three-year period preceding this offer, had one or more contracts terminated for default by any Federal agency.
- (2) "Principals," for the purposes of this certification, means officers; directors; owners; partners; and, persons having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a subsidiary, division, or business segment, and similar positions).

THIS CERTIFICATION CONCERNS A MATTER WITHIN THE JURISDICTION OF AN AGENCY OF THE UNITED STATES AND THE MAKING OF A FALSE, FICTITIOUS, OR FRAUDULENT CERTIFICATION MAY RENDER THE MAKER SUBJECT TO PROSECUTION UNDER SECTION 1001, TITLE 18, UNITED STATES CODE.

- (b) The Offeror shall provide immediate written notice to the Contracting Officer if, at any time prior to contract award, the Offeror learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- (c) A certification that any of the items in paragraph (a) of this provision exists will not necessarily result in withholding of an award under this solicitation. However, the certification will be considered in connection with a determination of the Offeror's responsibility. Failure of the Offeror to furnish a certification or provide such additional information as requested by the Contracting Officer may render the Offeror nonresponsible.
- (d) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by paragraph (a) of this provision. The knowledge and information of an Offeror is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- (e) The certification in paragraph (a) of this provision is a material representation of fact upon which reliance was placed when making award. If it is later determined that the Offeror knowingly rendered an erroneous certification, in addition to other remedies available to the Government, the Contracting Officer may terminate the contract resulting from this solicitation for default.

252.209-7002 DISCLOSURE OF OWNERSHIP OR CONTROL BY A FOREIGN GOVERNMENT (SEP 1994)

- (a) Definitions. As used in this provision--
- (1) "Entity controlled by a foreign government" means--
- (i) Any domestic or foreign organization or corporation that is effectively owned or controlled by a foreign government; or

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- (ii) Any individual acting on behalf of a foreign government.
- (2) "Effectively owned or controlled" means that a foreign government or any entity controlled by a foreign government has the power, either directly or indirectly, whether exercised or exercisable, to control or influence the election or appointment of the Offeror's officers, directors, partners, regents, trustees, or a majority of the Offeror's board of directors by means, e.g., ownership, contract, or operation of law.
- (3) "Foreign government" means any governing body organized and existing under the laws of any country other than the United States and its possessions and trust territories and any agent or instrumentality of that government.
- (4) "Proscribed information" means--
- (i) Top Secret information;
- (ii) Communications Security (COMSEC) information, except classified keys used to operate secure telephone unites (STU IIIs);
- (iii) Restricted Data as defined in the U.S. Atomic Energy Act of 1954, as amended;
- (iv) Special Access Program (SAP) information; or
- (v) Sensitive Compartmental Information (SCI).
- (b) Prohibition on award. No contract under a national security program may be awarded to a company owned by an entity controlled by a foreign government if that company requires access to proscribed information to perform the contract, unless the Secretary of Defense or designee has waived application of 10 U.S.C.2536(a).
- (c) Disclosure.

The Offeror shall disclose any interest a foreign government has in the Offeror when that interest constitutes control by a foreign government as defined in this provision. If the Offeror is a subsidiary, it shall also disclose any reportable interest a foreign government has in any entity that owns or controls the subsidiary, including reportable interest concerning the Offeror's immediate parent, intermediate parents, and the ultimate parent. Use separate paper as needed, and provide the information in the following format:

Offeror's Point of Contact for Questions about Disclosure
(Name and Phone Number with Country Code, City Code and Area Code, as applicable)
Name and Address of Offeror
Name and Address of Entity
Description of Interest, Controlled by a Foreign
Ownership Percentage, and
Government
Identification of Foreign Government

#### 52.215-4 TYPE OF BUSINESS ORGANIZATION (OCT 1997)

The offeror or respondent, by checking the applicable box, represents that--

(a)	It operates as [ ]	an individual, [ ]	a partnership, [	] a nonprofit	organization,	[] a	ı joint	venture, or
[ ]	a corporation in	corporated under t	he laws of the Sta	ate of	•			

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(b) If the offeror or respondent is a foreign entity, it operates as [ ] an individual, [ ] a partnership, [ ] a nonprofit organization, [ ] a joint venture, or [ ] a corporation, registered for business in (country)
52.215-6 PLACE OF PERFORMANCE (OCT 1997)
(a) The offeror or respondent, in the performance of any contract resulting from this solicitation, [ ] intends, [ ] does not intend [check applicable block] to use one or more plants or facilities located at a different address from the address of the offeror or respondent as indicated in this proposal or response to request for information.
(b) If the offeror or respondent checks `intends" in paragraph (a) of this provision, it shall insert in the following spaces the required information:
Place of performance (street Name and address of owner and address, city, state, county, zip operator of the plant or facility code) if other than offeror or respondent
52.219-1 SMALL BUSINESS REPRESENTATIONS (FEB 1998)
(a)(1) The standard industrial classification (SIC) code for this acquisition is [insert SIC code].
(2) The small business size standard is [insert size standard].
(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.
(b) Representations. (1) The offeror represents as part of its offer that it [] is, [] is not a small business concern.
(2) (Complete only if offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents as part of its offer that it [] is, [] is not a small disadvantaged business concern.
(3) (Complete only if offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents as part of its offer that it [] is, [] is not a women-owned small business concern.
(c) Definitions.
Joint venture, for purposes of a small disadvantaged business (SDB) set-aside or price evaluation preference (as prescribed at 13 CFR 124.321), is a concern that is owned and controlled by one or more

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socially and economically disadvantaged individuals entering into a joint venture agreement with one or

more business concerns and is considered to be affiliated for size purposes with such other concern(s). The combined annual receipts or employees of the concerns entering into the joint venture must meet the applicable size standard corresponding to the SIC code designated for the contract. The majority of the ventures earnings must accrue directly to the socially and economically disadvantaged individuals in the SDB concern(s) in the joint venture. The percentage of the ownership involvement in a joint venture by disadvantaged individuals must be at least 51 percent.

Small business concern, as used in this provision, means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121and the size standard in paragraph (a) of this provision.

Small disadvantaged business concern, as used in this provision, means a small business concern that (1) is at least 51 percent unconditionally owned by one or more individuals who are both socially and economically disadvantaged, or a publicly owned business having at least 51 percent of its stock unconditionally owned by one or more socially and economically disadvantaged individuals, and (2) has its management and daily business controlled by one or more such individuals. This term also means a small business concern that is at least 51 percent unconditionally owned by an economically disadvantaged Indian tribe or Native Hawaiian Organization, or a publicly owned business having at least 51 percent of its stock unconditionally owned by one or more of these entities, which has its management and daily business controlled by members of an economically disadvantaged Indian tribe or Native Hawaiian Organization, and which meets the requirements of 13 CFR Part 124.

Woman-owned small business concern, as used in this provision, means a small business concern -

- (1) Which is at least 51 percent owned by one or more women or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and
- (2) Whose management and daily business operations are controlled by one or more women.
- (d) Notice. (1) If this solicitation is for supplies and has been set aside, in whole or in part, for small business concerns, then the clause in this solicitation providing notice of the set-aside contains restrictions on the source of the end items to be furnished.
- (2) Under 15 U.S.C. 645(d), any person who misrepresents a firms status as a small or small disadvantaged business concern in order to obtain a contract to be awarded under the preference programs established pursuant to section 8(a), 8(d), 9, or 15 of the Small Business Act or any other provision of Federal law that specifically references section 8(d) for a definition of program eligibility, shall -
- (i) Be punished by imposition of fine, imprisonment, or both;
- (ii) Be subject to administrative remedies, including suspension and debarment; and
- (iii) Be ineligible for participation in programs conducted under the authority of the Act.

## 252.219-7000 SMALL DISADVANTAGED BUSINESS CONCERN REPRESENTATION (DOD CONTRACTS) (JUN 1997)

(a) *Definition. Small disadvantaged business concern*, as used in this provision, means a small business concern, owned and controlled by individuals who are both socially and economically disadvantaged, as defined by the Small Business Administration at 13 CFR part 124, the majority of earnings of which

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directly accrue to such individuals. This term also means a small business concern owned and controlled by an economically disadvantaged Indian tribe or Native Hawaiian organization which meets the requirements of 13 CFR 124.112 or 13 CFR 124.113, respectively. In general, 13 CFR part 124 describes a small disadvantaged business concern as a small business concern-

(1) Which is at least 51 percent unconditionally owned by one or more socially and economically disadvantaged individuals; or
(2) In the case of any publicly owned business, at least 51 percent of the voting stock is unconditionally owned by one or more socially and economically disadvantaged individuals; and
(3) Whose management and daily business operations are controlled by one or more such individuals.
(b) Representations. Check the category in which your ownership falls
Subcontinent Asian (Asian-Indian) American (U.S. citizen with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal)
Asian-Pacific American (U.S. citizen with origins from Japan, China, the Philippines, Vietnam, Korea, Samoa, Guam, U.S. Trust Territory of the Pacific Islands (Republic of Palau), the Northern Mariana Islands, Laos, Kampuchea (Cambodia), Taiwan, Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Republic of the Marshall Islands, the Federated States of Micronesia, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru)
Black American (U.S. citizen)
Hispanic American (U.S. citizen with origins from South America, Central America, Mexico, Cuba, the Dominican Republic, Puerto Rico, Spain, or Portugal)
Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians, including Indian tribes or Native Hawaiian organizations)
Individual/concern, other than one of the preceding, currently certified for participation in the Minority Small Business and Capital Ownership Development Program under section 8(a) of the Small Business Act
Other
(c) Certifications. Complete the following
(1) The offeror is is not a small disadvantaged business concern.
(2) The Small Business Administration (SBA) has has not made a determination concerning the offeror's status as a small disadvantaged business concern. If the SBA has made a determination, the date of the determination was and the offeror
Was found by SBA to be socially and economically disadvantaged and no circumstances have changed to vary that determination.
Was found by SBA not to be socially and economically disadvantaged but circumstances which caused the determination have changed.

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- (d) *Penalties and Remedies*. Anyone who misrepresents the status of a concern as a small disadvantaged business for the purpose of securing a contract or subcontract shall--
- (1) Be punished by imposition of a fine, imprisonment, or both;
- (2) Be subject to administrative remedies, including suspension and debarment; and
- (3) Be ineligible for participation in programs conducted under authority of the Small Business Act.

### 52.222-22 PREVIOUS CONTRACTS AND COMPLIANCE REPORTS (APR 1984) (DEVIATION)

The offeror represents that--

- (a) It [ ] has, [ ] has not participated in a previous contract or subcontract subject to the Equal Opportunity clause of this solicitation;
  - (b) It [ ] has, [ ] has not filed all required compliance reports; and
- (c) Representations indicating submission of required compliance reports, signed by proposed subcontractors, will be obtained before subcontract awards.

## 52.222-25 AFFIRMATIVE ACTION COMPLIANCE (APR 1984)

The offeror represents that (a) [] it has developed and has on file, [] has not developed and does not have on file, at each establishment, affirmative action programs required by the rules and regulations of the Secretary of Labor (41 CFR 60-1 and 60-2), or (b) [] has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor.

## 52.223-1 CLEAN AIR AND WATER CERTIFICATION (APR 1984)

The Offeror certifies that --

- (a) Any facility to be used in the performance of this proposed contract [] is, [] is not listed on the Environmental Protection Agency List of Violating Facilities;
- (b) The Offeror will immediately notify the Contracting Officer, before award, of the receipt of any communication from the Administrator, or a designee, of the Environmental Protection Agency, indicating that any facility that the Offeror proposes to use for the performance of the contract is under consideration to be listed on the EPA List of Violating Facilities; and
- (c) The Offeror will include a certification substantially the same as this certification, including this paragraph (c), in every nonexempt subcontract.

# 252.225-7035 BUY AMERICAN ACT - NORTH AMERICAN FREE TRADE AGREEMENT IMPLEMENTATION ACT - BALANCE OF PAYMENTS PROGRAM CERTIFICATE (MAR 1998)

- (a) Definitions. "Domestic end product, "foreign end product, "NAFTA country end product, and "qualifying country end product have the meanings given in the Buy American Act North American Free Trade Agreement Implementation Act Balance of Payments Program clause of this solicitation.
- (b) Evaluation. Offers will be evaluated in accordance with the policies and procedures of Part 225 of the Defense Federal Acquisition Regulation Supplement. For line items subject to the North American Free Trade Agreement Implementation Act, offers of qualifying country end products or NAFTA country end

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products will be evaluated without regard to the restrictions of the Buy American Act or the Balance of Payments Program.

- (c) Certifications. (1) The offeror certifies that -
- (i) Each end product, except the end products listed in paragraph (c)(2) of this provision, is a domestic end product; and
- (ii) Components of unknown origin are considered to have been mined, produced, or manufactured outside the United States or a qualifying country.
- (2) The Offeror must identify all end products that are not domestic end products.
- (i) The Offeror certifies that the following supplies are qualifying country (except Canada) end products:

[insert line item number] [insert country of origin]

(ii) The Offeror certifies that the following supplies qualify as NAFTA country end products:

[insert line item number] [insert country of origin]

(iii) The following supplies are other foreign end products:

[insert line item number] [insert country of origin]

## 52.230-1 COST ACCOUNTING STANDARDS NOTICES AND CERTIFICATION (APR 1998)

Note: This notice does not apply to small businesses or foreign governments. This notice is in three parts, identified by Roman numerals I through III.

Offerors shall examine each part and provide the requested information in order to determine Cost Accounting Standards (CAS) requirements applicable to any resultant contract.

If the offeror is an educational institution, Part II does not apply unless the contemplated contract will be subject to full or modified CAS coverage pursuant to 48 CFR 9903.201-2(c)(5) or 9903.201-2(c)(6), respectively.

- i. Disclosure Statement Cost Accounting Practices and Certification
- (a) Any contract in excess of \$500,000 resulting from this solicitation will be subject to the requirements of the Cost Accounting Standards Board (48 CFR Chapter 99), except for those contracts which are exempt as specified in 48 CFR 9903.201-1.
- (b) Any offeror submitting a proposal which, if accepted, will result in a contract subject to the requirements of 48 CFR Chapter 99must, as a condition of contracting, submit a Disclosure Statement as required by 48 CFR 9903.202. When required, the Disclosure Statement must be submitted as a part of the offerors proposal under this solicitation unless the offeror has already submitted a Disclosure Statement disclosing the practices used in connection with the pricing of this proposal. If an applicable

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Disclosure Statement has already been submitted, the offeror may satisfy the requirement for submission by providing the information requested in paragraph (c) of Part I of this provision.

Caution: In the absence of specific regulations or agreement, a practice disclosed in a Disclosure Statement shall not, by virtue of such disclosure, be deemed to be a proper, approved, or agreed-to practice for pricing proposals or accumulating and reporting contract performance cost data.

(c) Check the appropriate box below:
[ ](1) Certificate of Concurrent Submission of Disclosure Statement. The offeror hereby certifies that, as a part of the offer, copies of the Disclosure Statement have been submitted as follows:
(i) Original and one copy to the cognizant Administrative Contracting Officer (ACO) or cognizant Federal agency official authorized to act in that capacity (Federal official), as applicable; and
(ii) One copy to the cognizant Federal auditor.
(Disclosure must be on Form No. CASB DS-1 or CASB DS-2, as applicable. Forms may be obtained from the cognizant ACO or Federal official and/or from the loose-leaf version of the Federal Acquisition Regulation.)
Date of Disclosure Statement: Name and Address of Cognizant ACO or Federal Official Where Filed:
The offeror further certifies that the practices used in estimating costs in pricing this proposal are consistent with the cost accounting practices disclosed in the Disclosure Statement.
[ ] (2) Certificate of Previously Submitted Disclosure Statement. The offeror hereby certifies that the required Disclosure Statement was filed as follows:
Date of Disclosure Statement: Name and Address of Cognizant ACO or Federal Official Where Filed:
The offeror further certifies that the practices used in estimating costs in pricing this proposal are consistent with the cost accounting practices disclosed in the applicable Disclosure Statement.
[ ] (3) Certificate of Monetary Exemption. The offeror hereby certifies that the offeror, together with all divisions, subsidiaries, and affiliates under common control, did not receive net awards of negotiated prime contracts and subcontracts subject to CAS totaling more than \$25 million (of which at least one award exceeded \$1 million) in the cost accounting period immediately preceding the period in which this proposal was submitted. The offeror further certifies that if such status changes before an award resulting from this proposal, the offeror will advise the Contracting Officer immediately.
[ ] (4) Certificate of Interim Exemption. The offeror hereby certifies that (i) the offeror first exceeded the monetary exemption for disclosure, as defined in (3) of this subsection, in the cost accounting period immediately preceding the period in which this offer was submitted and (ii) in accordance with 48 CFR 9903.202-1, the offeror is not yet required to submit a Disclosure Statement. The offeror further certifies that if an award resulting from this proposal has not been made within 90 days after the end of that period the offeror will immediately submit a revised certificate to the Contracting Officer, in the form specified under subparagraph (c)(1) or (c)(2) of Part I of this provision, as appropriate, to verify submission of a completed Disclosure Statement.

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Caution: Offerors currently required to disclose because they were awarded a CAS-covered prime contract or subcontract of \$25 million or more in the current cost accounting period may not claim this exemption (4). Further, the exemption applies only in connection with proposals submitted before expiration of the 90-day period following the cost accounting period in which the monetary exemption was exceeded.

#### II. COST ACCOUNTING STANDARDS - ELIGIBILITY FOR MODIFIED CONTRACT COVERAGE

If the offeror is eligible to use the modified provisions of 48 CFR 9903.201-2(b) and elects to do so, the offeror shall indicate by checking the box below. Checking the box below shall mean that the resultant contract is subject to the Disclosure and Consistency of Cost Accounting Practices clause in lieu of the Cost Accounting Standards clause.

\* The offeror hereby claims an exemption from the Cost Accounting Standards clause under the provisions of 48 CFR 9903.201-2(b) and certifies that the offeror is eligible for use of the Disclosure and Consistency of Cost Accounting Practices clause because during the cost accounting period immediately preceding the period in which this proposal was submitted, the offeror received less than \$25 million in awards of CAS-covered prime contracts and subcontracts, or the offeror did not receive a single CAS-covered award exceeding \$1 million. The offeror further certifies that if such status changes before an award resulting from this proposal, the offeror will advise the Contracting Officer immediately.

Caution: An offeror may not claim the above eligibility for modified contract coverage if this proposal is expected to result in the award of a CAS-covered contract of \$25 million or more or if, during its current cost accounting period, the offeror has been awarded a single CAS-covered prime contract or subcontract of \$25 million or more.

## III. ADDITIONAL COST ACCOUNTING STANDARDS APPLICABLE TO EXISTING CONTRACTS

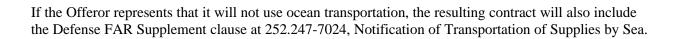
The offeror shall indicate below whether award of the contemplated contract would, in accordance with subparagraph (a)(3) of the Cost Accounting Standards clause, require a change in established cost accounting practices affecting existing contracts and subcontracts.

[ ] yes [ ] no

### 252.247-7022 REPRESENTATION OF EXTENT OF TRANSPORTATION BY SEA (AUG 1992)

- (a) The Offeror shall indicate by checking the appropriate blank in paragraph (b) of this provision whether transportation of supplies by sea is anticipated under the resultant contract. The term supplies is defined in the Transportation of Supplies by Sea clause of this solicitation.
- (b) Representation. The Offeror represents that it:
- (1) Does anticipate that supplies will be transported by sea in the performance of any contract or subcontract resulting from this solicitation.
- (2) Does not anticipate that supplies will be transported by sea in the performance of any contract or subcontract resulting from this solicitation.
- (c) Any contract resulting from this solicitation will include the Transportation of Supplies by Sea clause.

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## SECTION L - Instructions, Conditions and Notices to Bidders

#### CLAUSES INCORPORATED BY REFERENCE

52.204-6	Contractor Identification NumberData Universal Numbering	APR 1998
	System (DUNS) Number	
52.215-1	Instructions to OfferorsCompetitive Acquisition	OCT 1997
	Alternate I (OCT 1997)	
52.215-16	Facilities Capital Cost of Money	OCT 1997
52.222-24	Preaward On-Site Equal Opportunity Compliance Review	APR 1984
52.222-46	Evaluation Of Compensation For Professional Employees	FEB 1993
52.237-10	Identification of Uncompensated Overtime	OCT 1997

#### CLAUSES INCORPORATED BY FULL TEXT

## RESUME REQUIREMENTS (JUN 1996) (NSWCCD)

- (a) The following information must be provided in the cost proposal, by lot or option, for each resume required to be submitted in the technical proposal:
  - (1) estimated annual salary;
  - (2) total estimated annual hours;
  - (3) total estimated hour to be worked under the proposed contract.

Failure to provide this information may impact the Government's evaluation of contractors' proposals. If this information is proprietary to subcontractors, it may be provided under separate cover; however, it must be easily identifiable and readily combined with the rest of the proposal.

### SINGLE AWARD FOR ALL ITEMS (JUN 1996) (NSWCCD)

Due to the interrelationship of supplies and/or services to be provided hereunder, the Government reserves the right to make a single award to the offeror whose offer is considered in the best interest of the Government, price and other factors considered. Therefore, offerors proposing less than the entire effort specified herein may be determined to be unacceptable.

# 252.204-7001 COMMERCIAL AND GOVERNMENT ENTITY (CAGE) CODE REPORTING (DEC 1991)

- (a) The Offeror is requested to enter its CAGE code on its offer in the block with its name and address. The CAGE code entered must be for that name and address. Enter CAGE before the number.
- (b) If the Offeror does not have a CAGE code, it may ask the Contracting Officer to request one from the Defense Logistics Services Center (DLSC). The Contracting Officer will--
- (1) Ask the Contractor to complete section B of a DD Form 2051, Request for Assignment of a Commercial and Government Entity (CAGE) Code;
- (2) Complete section A and forward the form to DLSC; and (3) Notify the Contractor of its assigned CAGE code.

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(c) Do not delay submission of the offer pending receipt of a CAGE code.

### 52.211-14 NOTICE OF PRIORITY RATING FOR NATIONAL DEFENSE USE (SEP 1990)

Any contract awarded as a result of this solicitation will be a **DO** rated order certified for national defense use under the Defense Priorities and Allocations System (DPAS) (15 CFR 700), and the Contractor will be required to follow all of the requirements of this regulation.

#### STATEMENTS OF INFORMATION REQUIRED FOR EVALUATION

## 1. CONTENT AND FORMAT

- a. Proposals shall consist of the following information:
  - (1) One signed and completed Request for Proposals set, including the SF33, and all required certifications.
  - (2) The cost proposal consisting of the selected cost data required by "Selected Cost Data" and "Resume Requirements" in Section L herein, and preferably on YELLOW paper in an original and six (6) copies.
    - In addition, one (1) high density disk 3.5 x 3.75 copy of the cost proposal using Microsoft Excel 5.0 shall be provided. Section B of the Request for Proposals shall be completed with the total proposed amounts for the CLINs so that Section B is consistent with the offeror's cost proposal.
  - (3) The technical proposal as described more fully below, preferably on BLUE paper, shall not exceed 75 (8 ½ x 11 inch) typed pages, exclusive of resumes. The technical proposal shall be severable and shall contain NO PRICING INFORMATION.
- b. The offeror shall submit the following information in the technical and cost proposal. The offeror shall submit an original and six (6) copies to the address in block no. 7 on the SF 33:
- 2. TECHNICAL PROPOSAL The technical proposal (NO PRICING INFORMATION) shall enable the Government to make a thorough evaluation and arrive at a sound determination as to whether an offeror's proposal meets the requirements of the Government. Therefore, proposals shall be specific, detailed and complete to clearly and fully demonstrate that the prospective offeror has a thorough understanding of the requirements for providing engineering services of the scope and character outlined in Section C Statement of Work.

<u>MANDATORY REQUIREMENTS</u>: To be considered for award, proposals submitted in response to this solicitation must meet the following mandatory requirements:

• Due to the fact that performance of contract assignments will necessitate frequent 40 hour work

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weeks at CDNSWC facilities located at the West Bethesda, MD site for the purpose of obtaining data and information; installing software and hardware and verifying performance; and task technical discussions, the contractor is required to have a facility for task performance located within a one hour traveling distance by automobile of the Carderock site. Accordingly, location of personnel and facilities to be used in performance of tasks shall be addressed in the technical proposal.

- During performance of delivery orders, the contractor may have access to information classified to the level of SECRET, as indicated on the attached DD Form 254 Contract Security Classification Specification. Therefore, offerors must have a facility clearance at the SECRET level and personnel proposed to work on the contract must be cleared at that level. Accordingly, the existence of a SECRET security clearance for both the offeror's facility and proposed personnel shall be addressed in the technical proposal. The successful contractor not possessing the required clearances within 60 days after date of contract award may be subject to termination in accordance with Clause 52.249-6, entitled "Termination (Cost-Reimbursement)", at no cost to the Government.
- The technical proposal shall present detailed information in the following order:
  - a. Personnel
  - b. Past Performance
  - c. Sample Delivery Order
  - d. Management Plan
  - e. Facilities

The information to be submitted by offeror's for the areas specified above is detailed as follows:

a. <u>Personnel</u> - The offeror shall provide the required number of resumes for the following labor categories. Resumes shall identify qualifications having relevance to the Statement of Work and the labor category description of the qualifications set forth in this section.

The offeror shall provide statements on the education and experience of non-key personnel (i.e., Junior Engineer; Senior Engineering Technician; Engineering Technician; Systems Analyst; Technical Writer/Editor; Technical Illustrator; Drafter; Publication Coordinator; Publication Aide; Reproduction Equipment Operator) which indicate whether he has such personnel who are available to work on this contract. Offerors are not required to submit resumes for these categories.

The categories and qualifications listed below are the desired manpower requirements to perform the work that must be accomplished under this contract. In cases where the offeror's job categories/titles do not conform to the categories/titles in the RFP, the offeror <u>must</u> provide a cross-reference for its categories/titles to the categories/titles specified in the RFP.

In the event that an individual proposed for performance under the contract is not currently employed by the offeror, the offeror shall include the individual's resume, a letter of intent signed by that individual which states the intent to accept employment with the offeror within 30 days if the contract is awarded to the offeror and the agreed to hourly rate of pay.

If individuals proposed under the following labor categories become unavailable prior to contract award, the offeror shall notify the Government immediately and furnish new resumes of replacement personnel for reevaluation of the proposal, as appropriate.

Specific education and experience/training levels shall be addressed in each resume as follows:

#### **KEY PERSONNEL**

### 2. Principal Engineer - (2 resumes)

Should have a BS degree in engineering, and 15 years of experience in hydrodynamics and hydromechanics as applied to research and development of marine systems. The principal engineer should be experienced in managing projects and programs by actively participating in the planning, design, study, test, analysis and evaluation associated with the research and development of such systems. In addition, the principal engineer should have experience in planning, coordinating, and directing complex, multi-facetted programs through subordinate project managers. Experience should be shown in towed array systems, towed mine sweeping systems, towed depressor and submarine communications buoy systems, bare and faired cable handling systems, and buoy and ship moorings.

## 2. <u>Senior Engineer</u> - (3 resumes)

Should have a BS degree in engineering, and 10 years experience in hydrodynamic, hydromechanics and electronics as applied to research and development of marine systems. The senior engineer should be experienced in towed arrays systems, towed mine sweeping systems, towed depressor and submarine communications buoy systems, bare and faired cable handling systems, and buoy and ship moorings. In addition, the senior engineer should be experienced in conducting performance assessments, trade off studies and feasibility studies in at least 5 of the above areas, and experience as project manager directing other engineers and technicians in research and development activities. Experience should also be shown in theoretical and analytical aspects of R&D through development of algorithms, special analysis, computer simulation, system software and hardware-software interface.

## 3. <u>Engineer</u> – (3 resumes)

Should have a BS degree in engineering, and 8 years experience in the solution of problems and analyses associated with the research and development of marine systems. The engineer should also have specific experience in cable systems as applied to sonar, communications, and ocean engineering, as well as experience in applications orientation involving design, systems engineering, and test and evaluation. Experience should also be shown in project management to the extent of planning and leading various aspects of research and development.

## 4. <u>Intermediate Engineer</u> – (3 resumes)

Should have a BS degree in engineering, and 4 years experience in solution of problems and analyses associated with research and development of marine systems. The intermediate engineer should show specific experience in cable systems as applied to sonar, communications, and ocean engineering. In addition, the intermediate engineer should show experience in applications orientation involving design, systems engineering, test and evaluation, and project management in planning and leading various aspects of an R&D effort.

#### 5. Engineer Scientist I – (2 resumes)

Should have a MS degree in engineering, with 20 years or more diversified experience in hydrodynamics, hydromechanics, and hydroacoustics as applied to research and development of

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marine systems. The engineer scientist should be experienced in design and experimental techniques associated with bare and faired towlines, high speed towed arrays, analysis of cable strumming, and design and installation of deep sea moors. In addition, the engineer scientist should be experienced in handling equipment and automatic controls for towed systems, minesweeping, and submarine communications.

## 6. Engineer Scientist II – (2 resumes)

Should have a BS degree, and 15 years of applicable diversified experience in hydrodynamics, hydromechanics, and hydroacoustics of marine systems. The engineer scientist II should show background emphasis on one or more physical sciences or mathematics. In addition, the engineer scientist II should show competence in the aspects of hydromechanics, hydrodynamics, or hydroacoustics of towed arrays, bare and faired towlines, high-speed towed systems, deep sea moors, and handling equipment automatic controls for towed systems. Experience should be shown in conceiving test techniques in shore facilities and at-sea trials.

## NON-KEY PERSONNEL - No resumes required

The education and experience indicated for the following "non-key" personnel are required for contract performance, but offerors are not required to submit resumes for these categories. However, offerors are required to include a statement in their proposal as to whether they do have such personnel available for work under the resultant contract who meet the stated qualifications. In addition to the key personnel provisions, the contract awarded as a result of this solicitation will specify the required qualifications for non-key personnel assigned to work under this contract.

- b. <u>Past Performance</u> This information will be provided by the offerors as outlined below. In addition, the Government may use past performance information obtained from other sources.
  - 1. The offeror shall provide a detailed and complete resume of experience, covering the last five years, relevant to the hydromechanics of towed arrays, submarine communications, mine countermeasures, moored and other towed systems and towing platforms. This resume should include a list of publications, titles and dates of articles published in this field, list of courses taught and college name and dates when sessions were held. Criteria for this section is as follows:
  - (a) Design experience with cable-body systems
  - (b) Hydrodynamic cable configuration
  - (c) Knowledge of towed systems
  - (d) Experimentation
  - (e) Handling equipment
  - 2. Provide a chart, in tabular form, contracts performed during the past five years regarding experience relevant to the hydromechanics of towed arrays, submarine communications, mine countermeasures, moored and other towed systems and towing platforms. The data shall be submitted in the following format:

Column 1 - Contracting activity and address

Column 2 - Principle Contracting Officer's name and telephone number

Column 3 - Contract number

Column 4 - Type of contract

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Column 5 - Award price/cost

Column 6 - Final price/cost

Column 7 - Period of performance (month/year started and completed) If delays were encountered, were the delay caused by the contractor? If so, what measures were taken to correct the delays?

- 3. Provide narrative input on each contract cited in Item 2 above to include a brief technical description of scope of work, cost growth or delays encountered.
- c. <u>Sample Delivery Order</u> Provide a detailed description of your proposed approach if your organization were to perform the sample task set forth below. Details must be provided in the proposal to indicate that the offeror has a clear understanding of the problems of analysis and design of a high-speed towed target system. Specifically, the following points shall be addressed:
  - 1. Demonstrate knowledge in the following areas:
    - a. Towline types
    - b. Computer programs and loading functions available to perform analysis
    - c. High speed towed depressors
    - d. Depressor control system
    - e. Handling systems
  - 2. The possible technical risks and approach for resolution.
  - 3. (Realistic Schedule) Provide an estimate of the time required (i.e. Schedule) and the level of effort if the offeror were required to complete the task below. The level of effort estimate shall state the number of hours proposed for each labor category (use only those categories described in this solicitation but do not include actual pricing).

This sample task is for evaluation purposes only and no award of this task is intended to be made. The efforts required by this sample task are covered in items **a**, **e**, **m**, **n**, **and r** of the Statement of Work.

#### \*\*\*\*\*SAMPLE DELIVERY ORDER\*\*\*\*\*

#### Background

The purpose of this task is to demonstrate the feasibility of using a towed vehicle operating near the ocean bottom to deploy a fiber-optic conductor without damage for long distances.

#### Tasks

Conduct a concept formulation study to define a towed system including a towed vehicle to house a GFE fiber-optic deployment package, a control system to maintain vehicle height above bottom and a towing platform. The system shall be capable of towing to speeds up to 10 knots with water depths up to 1500 feet with a vehicle height of 50 feet above the bottom. The terrain slope can be as much as 10%.

The following tasks shall be accomplished:

a. Identify candidate towed vehicle shapes capable of housing the fiber-optic

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deployment package and meeting the hydrodynamic requirements.

- b. Conduct hydrodynamic configuration analyses for promising candidate shapes. This effort shall include a three-dimensional force and configuration analysis of the towline and towed vehicle. Include in the analysis the side force due to cable stranding and/or the effects of ribbon or enclosed faring if required to meet the performance requirements.
- c. Identify and describe the control system necessary to maintain a vehicle altitude of 50 feet above the bottom. This control can be vehicle control, winch control or both. If winch control is required, identify torque requirements and any special handling requirements.
- d. Predict the dynamic response of the vehicle and towline to the dynamics of the control system to assure proper control. The system must maintain an elevation of 50 feet plus or minus 20 feet for bottom slope up to 10 degrees and for tow speeds up to 10 knots.
- e. Identify the appropriate tow craft to meet the towing requirements and to fit the handling system identified in Task c above.

#### Classification

The results of this sample task are UNCLASSIFIED

#### Deliverables

Document the results of the investigation in the form of a technical report. All recommended components shall be specified and a prototype cost estimate for the vehicle, control systems, handling systems and ship developed.

#### \*\*\*\*\*END OF SAMPLE DELIVERY ORDER\*\*\*\*\*

d. <u>Management Plan</u> – The proposed program organization plan for fulfilling the requirements shall be addressed. The relationship of this organization to the contractor's internal organizational structure and the managerial structure for the proposed program organization shall be presented and discussed.

The proposal shall contain evidence that a practical plan for the utilization of skills and personnel consistent with the RFP's labor categories and man-hour estimates has been established. A project control and management plan shall be included to establish an assurance level that project performance can be accomplished within schedules and that expenditures are kept within budgetary limitations, consistent with progress and manpower. Areas to be addressed include:

- 1. Offeror's internal management structure for program and task distribution for personnel assignment and control.
- 2. Quick response task procedure.
- 3. Cost and expenditure control, and administrative procedures and monitoring.

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- e. Facilities The offeror shall provide information on its facilities/equipment such as follows:
  - 1. Woodworking machines
  - 2. Metal working machines
  - 3. Welding capabilities
  - 4. Model Assembly Area
  - 5. Fiberglass capabilities
  - 6. Lifting capabilities (i.e., cranes, etc.)
  - 7. Painting capabilities
  - 8. Computer Aided Design (CAD)
  - 9. Drafting facilities

## 3. COST PROPOSAL

- a. An offer is presumed to represent an offeror's best efforts to respond to the solicitation.
  - 1. Any inconsistency, whether real or apparent, between promised performance and cost or price, should be explained in the proposal. For example, if the intended use of new and innovative production techniques is the basis for an abnormally low estimate, the nature of these techniques and their impact on cost or price should be explained; or, if a business policy decision has been made to absorb a portion of the estimated cost, that should be stated in the proposal.
  - 2. Any significant inconsistency, if unexplained, raises a fundamental issue of the understanding of the nature and scope of the work required and of the financial ability to perform the contract, and may be grounds for rejection of the offer.
- b. The burden of proof as to cost credibility rests with the offeror. The supporting cost information with your offer shall allow the Government to determine cost realism and reasonableness.
- c. The Naval Surface Warfare Center, Carderock Division (NSWCCD) anticipates award of an Indefinite Delivery/Indefinite Quantity, Cost-Plus-Fixed-Fee (completion) contract as a result of this solicitation. This form of contract allows the issuance of Delivery Orders on a completion basis in lieu of level of effort or term. Completion type Delivery Orders require the contractor to complete and deliver a specified end product (such as hardware or a comprehensive final report) as a condition of payment of the entire fixed fee and within the originally estimated cost, if possible.

However, during the solicitation and evaluation process prior to award, the Government must have an equal basis on which to evaluate proposals. To this end, when preparing and submitting proposals in response to this solicitation, offerors shall use the following labor categories and hours for each year of the five year period of performance:

### Labor Categories Estimated Man-Hours per Year

Principal Engineer	4200
Senior Engineer	6240
Engineer	8320
Engineer Scientist I	2080
Intermediate Engineer	6240
Engineer Scientist II	2080

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Junior Engineer	4200	
Senior Engineering Technician	4200	
Senior Engineering Technician O/T	620	
Engineering Technician	4200	
Engineering Technician O/T	420	
Systems Analyst	2080	
Technical Writer/Editor	700	
Technical Illustrator	1200	
Technical Illustrator O/T	100	
Drafter	1000	
Drafter O/T	100	
Publication Coordinator	1500	
Publication Coordinator O/T	100	
Publication Aide	1100	
Publication Aide O/T	100	
Reproduction Equipment Operator	600	
Reproduction Equipment Operator O/T	50	

TOTAL REG HOURS PER YEAR	49,940
TOTAL OT HOURS PER YEAR	1,490
TOTAL HOURS PER YEAR	51,430

Note: The categories and hours listed above will not be included as part of the contract award document; however, Key Personnel proposed and accepted will be a part of the award as specified in Section I, <u>Substitution or Addition of Key Personnel</u>.

## SELECTED COST DATA FOR INDEFINITE DELIVERY CONTRACTS (JUN 1996) (NSWCCD)

To assist the Government in determining cost reasonableness/realism for this effort, it is required that you provide enough detailed cost information with your offer to make this determination. In preparing your cost proposal, it is essential that you breakout and identify, the following types of cost elements listed below. The following is only an example of the various types of cost elements which may be applicable, but not necessarily limited to:

- (1) DIRECT MATERIALS Identify proposed material items, purchased parts or subcontracted materials including the basis for the proposed amount, e.g., engineering estimate, vendor quote, catalog item, etc.
- (2) DIRECT LABOR Identify the various labor categories intended for use under this contract including the number of labor hours, labor rates, and total cost for each labor category proposed for each year of the contract. The labor specified under this category shall only be for the prime contractor's direct labor and shall not include any subcontracted labor. (See subcontracted labor below).
- (3) FRINGE BENEFITS If applicable and in accordance with your normal accounting procedures, identify the fringe benefit rate(s) and total fringe benefit cost being proposed and identify the cost elements for which the fringe benefit rate is being applied.
- (4) OVERHEAD Identify the current and/or projected overhead rate(s) and total overhead cost being proposed under this solicitation and identify the various cost elements for which overhead is being applied.

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- (5) SUBCONTRACTING LABOR Identify (if applicable), any proposed subcontracting labor intended for use under this contract. Identify the labor categories for which subcontracting is being proposed and include the subcontractor's direct labor rates, number of hours proposed for each labor category, fringe benefits, overhead, G&A, fee, etc., that has been submitted by the subcontractor to the prime contractor for consideration under this contract.
- (6) OTHER (A) Direct Cost Identify any other direct cost elements being proposed which are not included above but are applicable to your cost proposal, e.g., royalties, Facilities Capital Cost of Money, special tooling, travel, computer usage, etc. Include the basis for the proposed amount. (B) Indirect cost Identify any other indirect cost element being proposed which has not been included above and identify the various cost elements for which the rate is applied.
- (7) GENERAL & ADMINISTRATIVE EXPENSE Identify the G&A rate(s) and the total G&A cost proposed and identify the various cost elements for which the G&A is being applied.
- (8) FEE Identify the fee rate and total amount proposed and identify the various cost elements for which the fee is being applied.

## 52.216-1 TYPE OF CONTRACT (APR 1984)

The Government contemplates award of an Indefinite Delivery, Indefinite Quantity, Cost-Plus-Fixed-Fee (completion) contract resulting from this solicitation.

# 252.227-7017 IDENTIFICATION AND ASSERTION OF USE, RELEASE, OR DISCLOSURE RESTRICTIONS (JUN 1995)

- (a) The terms used in this provision are defined in following clause or clauses contained in this solicitation--
- (1) If a successful offeror will be required to deliver technical data, the Rights in Technical Data-Noncommercial Items clause, or, if this solicitation contemplates a contract under the Small Business Innovative Research Program, the Rights in Noncommercial Technical Data and Computer Software-Small Business Innovative Research (SBIR) Program clause.
- (2) If a successful offeror will not be required to deliver technical data, the Rights in Noncommercial Computer Software and Noncommercial Computer Software Documentation clause, or, if this solicitation contemplates a contract under the Small Business Innovative Research Program, the Rights in Noncommercial Technical Data and Computer Software--Small Business Innovative Research (SBIR) Program clause.
- (b) The identification and assertion requirements in this provision apply only to technical data, including computer software documents, or computer software to be delivered with other than unlimited rights. For contracts to be awarded under the Small Business Innovative Research Program, the notification requirements do not apply to technical data or computer software that will be generated under the resulting contract. Notification and identification is not required for restrictions based solely on copyright.
- (c) Offers submitted in response to this solicitation shall identify, to the extent known at the time an offer is submitted to the Government, the technical data or computer software that the Offeror, its subcontractors or suppliers, or potential subcontractors or suppliers, assert should be furnished to the Government with restrictions on use, release, or disclosure.

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(d) The Offeror's assertions, including the assertions of its subcontractors or suppliers or potential subcontractors or suppliers shall be submitted as an attachment to its offer in the following format, dated and signed by an official authorized to contractually obligate the Offeror:

Identification and Assertion of Restrictions on the Government's Use, Release, or Disclosure of Technical Data or Computer Software.

The Offeror asserts for itself, or the persons identified below, that the Government's rights to use, release, or disclose the following technical data or computer software should be restricted:

Technical Data or Computer			Na	ame of Person	
Software to be Furnish	hed			Asserting	
With Restrictions *	Basis for Assertion **	Asserted Rights Ca	ategory ***	Restrictions ***	
(LIST) *****	(LIST)	(LIST)	(LIS	Γ)	

\*For technical data (other than computer software documentation) pertaining to items, components, or processes developed at private expense, identify both the deliverable technical data and each such items, component, or process. For computer software or computer software documentation identify the software or documentation.

\*\*Generally, development at private expense, either exclusively or partially, is the only basis for asserting restrictions. For technical data, other than computer software documentation, development refers to development of the item, component, or process to which the data pertain. The Government's rights in computer software documentation generally may not be restricted. For computer software, development refers to the software. Indicate whether development was accomplished exclusively or partially at private expense. If development was not accomplished at private expense, or for computer software documentation, enter the specific basis for asserting restrictions.

\*\*\*Enter asserted rights category (e.g., government purpose license rights from a prior contract, rights in SBIR data generated under another contract, limited, restricted, or government purpose rights under this or a prior contract, or specially negotiated licenses).

\*\*\*\*Corporation, individual, or other person, as appropriate.

\*\*\*\*\*Enter "none" when all data or software will be submitted without restrictions.

Date	
Printed Name and Title	_
Signature	
End of identification and assertion)	

(e) An offeror's failure to submit, complete, or sign the notification and identification required by paragraph (d) of this provision with its offer may render the offer ineligible for award.

(f) If the Offeror is awarded a contract, the assertions identified in paragraph (d) of this provision shall be listed in an attachment to that contract. Upon request by the Contracting Officer, the Offeror shall provide sufficient information to enable the Contracting Officer to evaluate any listed assertion.

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#### 52.233-2 SERVICE OF PROTEST (AUG 1996)

- (a) Protests, as defined in section 33.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the General Accounting Office (GAO), shall be served on the Contracting Officer (addressed as follows) by obtaining written and dated acknowledgment of receipt from: Naval Surface Warfare Center, Carderock Division, Code 3322: Catherine L. Rowe, 9500 MacArthur Boulevard, West Bethesda, MD 20817-5700.
- (b) The copy of any protest shall be received in the office designated above within one day of filing a protest with the GAO.
- (c) In this procurement, you may not protest to the GSBCA because of the nature of the supplies or services being procured. (Contracting Officer shall strike the word "not" where the GSBCA is a correct forum.)

## 52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

FAR clauses: http://www.arnet.gov/far

DFAR clauses: http://www.dtic.mil/contracts/

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#### **SECTION M - Evaluation Factors for Award**

#### CLAUSES INCORPORATED BY REFERENCE

none

#### CLAUSES INCORPORATED BY FULL TEXT

#### EVALUATION OF PROPOSALS (OCT 1997) (NSWCCD)

- (a) General. Careful, full and impartial consideration will be given to all offers received pursuant to this solicitation, and the evaluation will be applied in a similar manner. Factors against which offers will be evaluated (e.g., Technical Capability and Cost) are set forth below and parallel the solicitation response called for elsewhere herein.
- (1) Initial Evaluation of Offers. An evaluation plan has been established to evaluate the factors set forth in (b) below and all offers received will be evaluated by a team of Government personnel in accordance with the plan. The following evaluation approach will be used:
- (i) Technical Capability This factor will receive a point score rating along with a narrative description.
  - (ii) Cost The cost proposal will be evaluated for magnitude and realism.
- (2) Competitive Range. If award cannot be made on the basis of initial offers received and discussions must be conducted, the contracting Officer will make the determination as to which offers are in the "Competitive Range." The competitive range shall be determined on the basis of the merit ratings and the proposed cost to the Government, and shall include all offers which have a reasonable chance of being selected for award. However, the Contracting Officer may limit the number of proposals in the competitive range to the greatest number that will permit an efficient competition among the most highly rated proposals. In addition, the initial number of offers considered as being within the competitive range may be reduced when, as a result of discussions, any such offer has been determined to no longer have a reasonable chance of being selected for award.
- (3) Discussion/Final Proposal Revisions. The Contracting Officer shall indicate to, or discuss with, each offeror still being considered for award, significant weaknesses, deficiencies, and other aspects of its proposal (such as cost, price, technical approach, past performance, and terms and conditions) that could, in the opinion of the Contracting Officer, be altered or explained to enhance materially the proposal's potential for award. The scope and extent of discussions are a matter of Contracting Officer judgment. At the conclusion of discussions, each offeror still in the competitive range shall be given an opportunity to submit a final proposal revision. A final cut-off date for receipt of final proposal revisions will be established by the Contracting Officer.
- (b) The basis for award of a contract(s) as a result of this solicitation will be an integrated assessment by the Contracting Officer of the results of the evaluation based on the evaluation factors and their importance as indicated below. Ultimately, the source selection decision will take into account the offeror's capability to meet the requirements of this solicitation on a timely and cost effective basis. The Government reserves such right of flexibility in conducting the evaluation as is necessary to assure placement of a contract in the Government's best interest. Accordingly, the Government may award any resulting contract to other than the lowest priced offeror, or other than the offeror with the highest evaluation rating.

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- (1) The contract resulting from this solicitation will be awarded to that responsible offeror whose offer, conforming to the solicitation, is determined most advantageous to the Government, cost and other factors considered.
- (2) Evaluation for Award. Major Evaluation Factors and Subfactors and their Degrees of Relative Importance. The offeror's proposal must give clear, detailed information sufficient to enable evaluation based on the major factors listed below, as well as any subfactors if listed below. The evaluation of offers will be based primarily on the following major factors:
  - i. Technical
  - ii. Cost
  - (3) Degree of Relative Importance Assigned to Major Evaluation Factors.

Technical is more important than cost.

- (4) Subfactors and their Degrees of Relative Importance. Subfactor a slightly more important than subfactor b and significantly more important than subfactor c. Subfactor b is slightly more important than subfactor c is substantially more important than subfactors d and e. Subfactor d is slightly more important than subfactor e.
- a. Personnel
- b. Past Performance
- c. Sample Delivery Order
- d. Management Plan
- e. Facilities
- a. Personnel Personnel shall be evaluated based on the offeror's demonstrated education and experience as specified below. An averaged overall score will be calculated for the labor categories with 2 or more resumes. Offeror's personnel who do not meet desired qualifications shall be scored downward as appropriate.
- **KEY PERSONNEL** The Principal Engineer and the Senior Engineer are of equal importance, and are more important than the Engineer and the Intermediate Engineer. The Engineer and the Intermediate Engineer are of equal importance and are more important than the Engineer Scientist I and the Engineer Scientist II. The Engineer Scientist I and the Engineer Scientist II are of equal importance.
  - 1. <u>Principal Engineer</u> A BS degree in engineering, and 15 years of experience in hydrodynamics and hydromechanics as applied to research and development of marine systems. Experience in managing projects and programs by actively participating in the planning, design, study, test, analysis and evaluation associated with the research and development of such systems. In addition, experience in planning, coordinating, and directing complex, multi-facetted programs through subordinate project managers. Specific experience should be shown in towed array systems, towed mine sweeping systems, towed depressor and submarine communications buoy systems, bare and faired cable handling systems, and buoy and ship moorings.
  - 2. <u>Senior Engineer</u> A BS degree in engineering, and 10 years experience in hydrodynamic, hydromechanics and electronics as applied to research and development of marine systems. Experience shall be shown in towed arrays systems, towed mine sweeping systems, towed depressor and submarine communications buoy systems, bare and faired cable handling systems,

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and buoy and ship moorings. In addition, experience in conducting performance assessments, trade off studies and feasibility studies in at least 5 of the above areas, and experience as project manager directing other engineers and technicians in research and development activities. Experience also shown in theoretical and analytical aspects of R&D through development of algorithms, special analysis, computer simulation, system software and hardware-software interface.

- 3. <u>Engineer</u> A BS degree in engineering, and 8 years experience in the solution of problems and analyses associated with the research and development of marine systems. Specific experience shall be shown in cable systems as applied to sonar, communications, and ocean engineering, as well as experience in applications orientation involving design, systems engineering, and test and evaluation. Experience also be shown in project management to the extent of planning and leading various aspects of research and development.
- 4. <u>Intermediate Engineer</u> A BS degree in engineering, and 4 years experience in solution of problems and analyses associated with research and development of marine systems. Specific experience shall be shown in cable systems as applied to sonar, communications, and ocean engineering. In addition, experience in applications orientation involving design, systems engineering, test and evaluation, and project management in planning and leading various aspects of an R&D effort.
- 5. <u>Engineer Scientist I</u> A MS degree in engineering, with 20 years or more diversified experience in hydrodynamics, hydromechanics, and hydroacoustics as applied to research and development of marine systems. Experience should be shown in design and experimental techniques associated with bare and faired towlines, high speed towed arrays, analysis of cable strumming, and design and installation of deep sea moors. In addition, experience in handling equipment and automatic controls for towed systems, minesweeping, and submarine communications.
- 7. Engineer Scientist II A BS degree, and 15 years of applicable diversified experience in hydrodynamics, hydromechanics, and hydroacoustics of marine systems. Background emphasis should show on one or more physical sciences or mathematics. In addition, competence should show in the aspects of hydromechanics, hydrodynamics, or hydroacoustics of towed arrays, bare and faired towlines, high-speed towed systems, deep sea moors, and handling equipment automatic controls for towed systems. Experience in conceiving test techniques in shore facilities and at-sea trials.

**NON-KEY PERSONNEL** - The offeror's non-key personnel shall be evaluated based on the demonstration that the offeror has the ability to provide the non-key personnel who meet the stated qualifications, and are available to work under the resultant contract.

b. <u>Past Performance</u> – The offeror's past performance shall be evaluated based on his demonstrated past performance in similar or related Government, military or commercial work within the last five (5) years. Past performance elements will be focused on the hydromechanics of towed arrays, submarine communications, mine countermeasures, moored and other towed systems and towing platforms.

The items evaluated under Past Performance are of equal importance.

c. <u>Sample Delivery Order</u> – The offeror's approach to the sample task shall be evaluated based on the

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offeror's ability to perform based on a clear understanding of the problems of analysis and design of a high-speed towed target system. Specifically, the offeror shall be evaluated on its demonstrated knowledge in the following areas: towline types, computer programs and loading functions available to perform analysis, high speed towed depressors, depressor control system, and handling systems. The offeror shall be evaluated on its appreciation of technical risks and approach for resolution. The offeror shall also be evaluated on it's the estimate of the time required (i.e. Schedule) and the level of effort required to complete the sample task.

The items evaluated under Sample Delivery Order are of equal importance.

d. <u>Management Plan</u> – The offeror's proposed program organization plan will be evaluated based on the discussion of the relationship of this organization to the contractors internal organizational structure and the managerial structure. The offeror will be evaluated on the effective utilization of skills and personnel consistent with the RFP's labor categories and man-hour estimates, demonstration in meeting schedules, and that expenditures are kept within budgetary limitations, consistent with progress and manpower. The management plan will also be evaluated in the following areas: offeror's internal management structure for program and task distribution for personnel assignment and control, quick response task procedure, cost and expenditure control, and administrative procedures and monitoring.

The items evaluated under Management Plan are of equal importance.

e. <u>Facilities</u> – The offeror shall be evaluated on its facilities/equipment such as Computer Aided Design (CAD), and manufacturing facilities, and communication capabilities. Manufacturing facilities shall be evaluated based on the following areas: woodworking machines, metal working machines, welding capabilities, model assembly area, fiberglass capabilities, lifting capabilities (i.e., cranes, etc.), painting capabilities, Computer Aided Design (CAD), and drafting facilities.

The items evaluated under Facilities are of equal importance.

## 3. COST EVALUATION

## COST EVALUATION (OCT 1997) (NSWCCD)

- (a) The cost proposal shall be evaluated for realism to determine the overall probable cost to the Government in fulfilling all of the requirements under this solicitation.
- (b) In evaluating offers, the contracting officer will perform a cost realism evaluation; a summary level review of the cost portion of the offeror's proposal. The purpose of the evaluation is to (1) verify the offeror's understanding of the requirements; (2) assess the degree to which the cost proposal reflects the approaches and/or risk that the offeror will provide the supplies or service for the offered costs; and (3) assess the degree to which the cost included in the cost proposal accurately represents the work effort included in the technical proposal. Proposed costs may be adjusted, for purposes of evaluation, based on the results of the cost realism evaluation.
- (c) Unrealistic rates will be considered in the risk assessment and may result in a reduced technical score.
- (d) In accordance with the provision at FAR 52.215-1, "Instructions to Offerors Competitive Acquisition (Oct 1997)" in Section L of this solicitation, the Government intends to evaluate proposals

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and award a contract without discussions with offerors. Therefore, the offeror's initial proposal should contain the offeror's best terms from a cost or price and technical standpoint. If the provision at FAR 52.215-1 is used with its Alternate I, the Government intends to evaluate proposals and award a contract after conducting discussions with offerors whose proposals have been determined to be within the competitive range. However, the Contracting Officer may limit the number of proposals in the competitive range to the greatest number that will permit an efficient competition among the most highly rated proposals. Therefore, the offeror's initial proposal should contain the offeror's best terms from a price and technical standpoint.

- (e) The importance of cost as an evaluation factor will increase with the degree of equality of the proposals in relation to the remaining evaluation factors.
  - (f) Evaluation of Indirect Rates Applicable to Support Costs:
- (1) The determination of the magnitude of the cost proposal will be based upon adding all proposed costs for CLIN 0001 plus support and subcontract costs. It is intended to reimburse support and subcontract costs on the basis of actual reasonable and allowable costs incurred plus G&A only (no fee). Therefore, for evaluation purposes, the Government will add the offeror's proposed G&A rate to the not-to-exceed (NTE) amounts specified for support and subcontract costs.
- (2) If the offeror's DCAA approved accounting system includes the application on any other indirect cost rates (in addition to G&A) to the support and subcontract cost items, those rates shall be identified in the proposal and will also be added to the respective NTE amount specified for purposes of evaluation. An example would be when the offeror's approved accounting system includes application of a material handling fee to direct material costs and then application of a G&A rate to the subtotal of direct materials plus the material handling fee.
- (3) If an offeror fails to identify, as part of its proposal, an indirect cost rate what would otherwise be applicable to one of the support and subcontract cost items, it shall not be allowed to invoice for the indirect rate after award since the evaluation of its offer did not include that rate.
- (4) Notwithstanding the fact that the Government will add proposed indirect cost rates to the support and subcontract cost NTE amounts specified, it will do so for evaluation purposes only and will not actually change the NTE amount at time of award. Rather, the contract will indicate that the NTE amounts are inclusive of G&A and whatever other indirect rates the offeror has identified in its proposal, and which were considered in evaluation of that offer.
- (5) If proposed indirect rates on support and subcontract costs are not consistent with DCAA information for that offeror, the proposed rates may be adjusted for realism when applied for evaluation purposes.

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